

**Minutes of the CIBSE Lifts Group
Executive Committee online Meeting
(via MS Teams)**

29 Nov 2024, 1300-1400h



PRESENT

Adam Scott – AS
Dave Cooper - DC
Erkan Soydan - ES
Jonathan Bracken - JBr
Michael Bottomley - MB
Paul Clements - PC
Phil Pearson - PP
Richard Peters - RP
Wee Chuan Lim - CL

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APOLOGIES

John Bashford – JB
John Carroll - JC
Nick Mellor - NM
Rory Smith - RS
Stefan Kaczmarczyk - SK
Vincent Sharpe -VS

DISTRIBUTION

Those present, apologies and web site.

1. Welcome and apologies

The meeting was opened by MB

Note

2. Events for 2025

Tentative Dates: (posted on CLG Website)

Note

CLG AGM and Seminar (6 March 2025) – AS to confirm SWECO

Scotland Regional Seminar (April 2025)

Manchester Regional Seminar (June 2025)

2025 Guide D Official Launch (23 September 2025).

16th Symposium on Lift and Escalator Technologies (24 – 25 September)

Annual Seminar (November 2025)

3. AGM and Nominations

6 March 2025 1400-1730h (Exec Meeting) + 1730-1900h (AGM)

Note

Chair	Michael Bottomley
Vice Chair / Events Organiser UK	Phil Pearson
Secretary	Chuan Lim
Treasurer	Richard Peters
BSI Representative / Codes and Standards	Adam Scott
Events Organisers UK	Paloma from Ramboll - South Gemma Moore -North (Combine -midlands)
Events Exhibition	John Bashford
Training Development	David Cooper
Press and Publicity	Paul Clements
University of Northampton Representative	Stefan Kaczmarczyk
LEIA Representative	Nick Mellor
SAFED Representative	Jonathan Bracken
INITA Representative	Vince Sharpe
International Representative - USA	Rory Smith
International Representative – AU	John Carroll
International Representative – UAE	Erkan Soydan
YEN	CL to reach out to some candidates.

4. CLG to Society

MB: wants to formalise the SoVT by Feb 2025, with or without CIBSE as there are too many hurdles.

Note

CL: CIBSE has been providing guidance on four actions that we currently need to complete. There is no reason to start SoVT without CIBSE. Although CIBSE staff support is not all-encompassing, we already know that and should focus on recruiting new committee members.

VS: Trying to setup Society or group without CIBSE will be really difficult.

JBr: CEng is via institution. MSoVT will benefit UK-based members and projects, but beyond that, there will be a reduced pool of interested candidates.

PP: SoVT will raise the profile of Lift engineers. We should do so under CIBSE as they have done it with other societies.

PC: Some information about the SoVT should be included in the guide D launch, explaining the reasons behind it.

All present agree that SoVT should exist under CIBSE.

Note

CL to contact Laura for Survey numbers update.

CL

CL will review the 4 actions required by Richard G. and will arrange follow-up meetings as needed.

CL

5. Others

ES: wants to create 45 min short video training course for the UAE.

Note

DC: will be taking to CIBSE UAE in Dubai on 23 January 2025.

End