

How to join a Special Interest Group

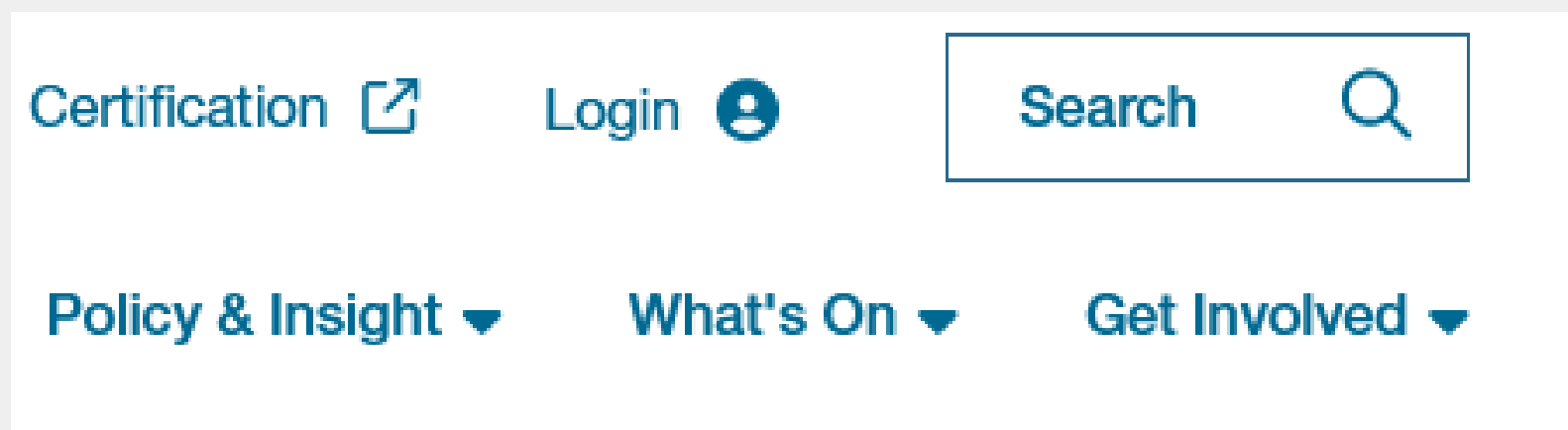
A step by step guide to joining a CIBSE Special Interest Group





Access or create your account

- 01** Log into your MyCIBSE account via cibse.org and click Login in the top right corner, near the search bar. You can also create an account via this route.



Contact membership@cibse.org for assistance accessing your account.

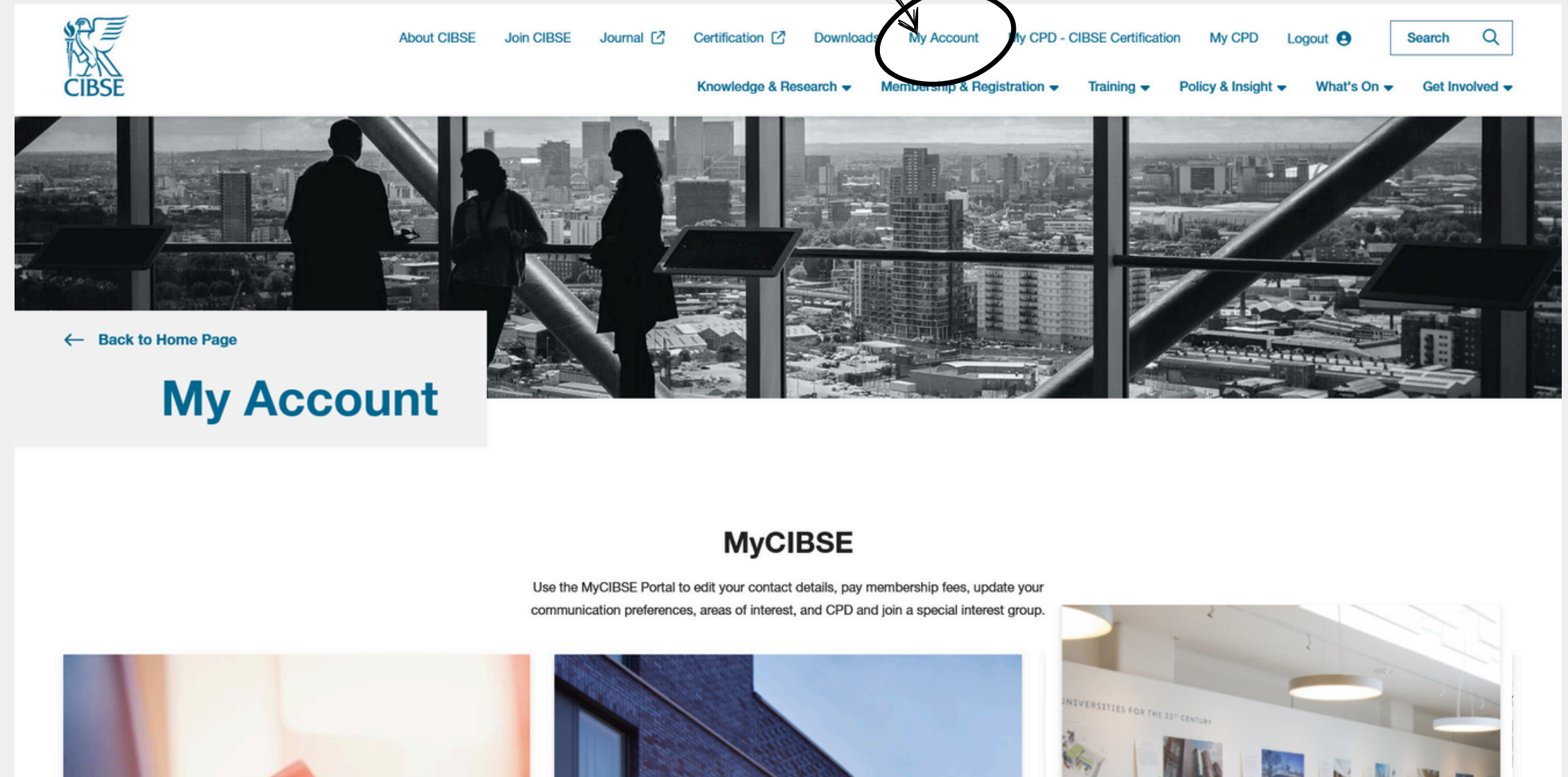




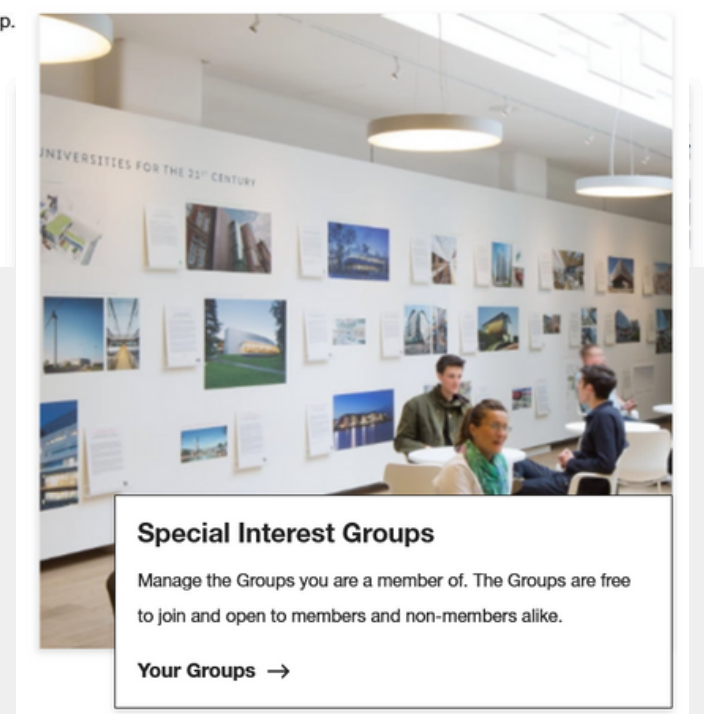
01 Select 'My Account' from the top menu

Find your account settings

To update your groups you need to find the "My Account" page.



02 Scroll down the page to find Special Interest Groups





Select your Group(s)

Choose which group(s) to join and tick the box next to the name.

01



Groups & Networks

Update your group and network membership below

Don't forget to check your preferences to make sure you're opted in to receive groups & networks newsletters

- ASHRAE Group
- Building Simulation Group
- Heat Networks Group
- Daylight Group
- Electrical Services Group
- Energy Performance Group
- Facilities Management Group
- Healthcare Group
- Heritage Group
- Homes for the Future Group
- HVAC Systems Group
- Intelligent Buildings Group
- IT and Controls Group
- Lifts Group
- Natural Ventilation Group

03

01

02

03

Submit

01 Tick the box next to the name of the group(s) and Networks you wish to join

02 Scroll down and click "Submit"

03 Click on "My Preferences" at the top of the page





Check your preferences

Click on “My Preferences” at the top of the page.

This is to ensure you receive communication about upcoming events and messages from the committee.

The screenshot shows a web form titled "Communication Methods" and "Communication Preferences". The "Communication Methods" section has a checked box for "Email" and unchecked boxes for "Post", "Phone", and "SMS". The "Communication Preferences" section has several unchecked boxes, including "Your Groups & Networks", which is circled in blue. A blue arrow points from the "01" instruction to the "Email" checkbox. Another blue arrow points from the "02" instruction to the "Your Groups & Networks" checkbox. A third blue arrow points from the "03" instruction to the "Submit" button at the bottom right of the form, which is also circled in blue.

01 Ensure that “Email” is ticked

02 Ensure that “Your Groups & Networks” is ticked

03 Submit your preferences





Need any assistance?



Email groups@cibse.org





Want to join the committee?

The committee plans the activities of the Group, including events and technical knowledge.

Email groups@cibse.org