

**Minutes of the CIBSE Lifts Group
Executive Committee online Meeting
(via MS Teams)**

13 Aug 2024, 1000-1100h



PRESENT

Adam Scott – AS
Dave Cooper - DC
Erkan Soydan - ES
Jonathan Bracken - JBr
John Carroll - JC
Michael Bottomley - MB
Paul Clements - PC
Phil Pearson - PP
Richard Peters - RP
Wee Chuan Lim - CL

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APOLOGIES

John Bashford - JB
Nick Mellor - NM
Rory Smith - RS
Stefan Kaczmarczyk - SK
Vincent Sharpe -VS

DISTRIBUTION

Those present, apologies and web site.

1. Welcome and apologies

The meeting was opened by CL.
Apologies received were noted. Purpose: Transition to Society Updates and discussions.

DC advised he must declare there may be a potential conflict of interest as he is a member of the CIBSE board attending this call. He is however supportive and proud of the initiative for CLG to transition to a Society.

Special Welcome to Jonathan Bracken for his first CLG Exec meeting.

Note

2. CLG to Society

MB shared the **4 points** raised by Richard Goldsbrough of CIBSE to progress the Business plan needed for the transition to Society of Vertical Transportation (SVT).

Note

- a. **That there is a sufficient demand for a Society from individuals and organisations in the sector**

MB shared a table with potential members (UK and international) that may be attracted to the SVT.

The Society of Vertical Transportation	Potential UK Members	Oversees Members		
Employees of lift companies	150	200		
Employees of lift component companies	15	100		
Engineer Surveyors	500	1500		
Specialist FM employees	50	50		
VT consultants	300	75		
Owners / Managers of large portfolios	10	50		
	1025	1975	3000	
	5%	2.50%		
Expect to attract initially	51	49	101	
2026	56	52	108	
2027	62	54	116	
2028	68	57	125	
2029	75	60	135	
2030	83	63	146	

MB: Suggested reasons why SVT will draw interest may include:

- Centre of knowledge (Guide D, ILES)
- A route to demonstrating competence.
- A forum for focused discussion
- Regular CPD

CL: Demonstrating competence, like the HRB registration will surely create the demand to attract interests.

AS: queried membership fees required.

CL: to be part of SVT candidates must be paying members of CIBSE in one of the following categories (using 2022 data). Whether SVT will charge the candidates to be members is down to the SVT's discretion.

CLG Members = CIBSE Members + Non CIBSE Members

= 1017 + 723

= 1763

CIBSE Membership Grade	Number of CLG members 2022
Honorary Fellow	3
Fellow (FCIBSE)	82
Member	545
Associate (ACIBSE)	70
Licentiate (LCIBSE)	35
Affiliate	224
Graduate	37
Student Part Time and Apprentices	10
Student Full Time	11
Total	1017

(information of Society Annual fees for reference) [CIBSE Subscription Fees](#)

Society Annual Subscription Fees*

*Society annual subscription fees are **additional to your CIBSE Membership annual subscription fee**. You must hold an active CIBSE Membership subscription in order to join or maintain your membership to a society.

Society/Grade	SDE	SFE	SLL	SoPHE
Students (all)	Free	Free	Free	Free
Affiliate	£10.00	Free	Free	£10.00
Licentiate	NA	Free	NA	NA
Associate	£10.00	Free	£10.00	£10.00
Member	£20.00	Free	£20.00	£20.00
Fellow	£30.00	Free	£30.00	£30.00

PP: any idea if there is a threshold (number of members expected of a Society)?

DC: CIBSE confirmed there is no threshold.

b. That there is a sufficient set of volunteers involved to ensure the Society has adequate resource to function

RP, AS and CL raised concerns with requiring more volunteer commitment.

CL: suggest that we need to attract the friends and colleagues of the industry to join us and also consider how we can set up a SVT-YEN.

c. That the Society has clear membership grades with supporting competencies and a rigorous assessment model

DC: To use the Postnominals LCIBSE, ACIBSE and MCIBSE, the candidate must fulfil the qualifications required. The process (to invigilating this) will need to be created.

MB: Richard Goldsbrough suggested SVT applicants submit CV detailing experience and evidence of up to date CPD records. Also set criteria for each grade of membership. Eg

Member SVT – has held a senior Lifts role for 10 years.

Associate SVT – has worked in Lifts for min 2 years.

Affiliate SVT – open to anyone who has an interest in the Society but don't get any professional designation.

RP: that will need commitment from the Executive members.

MB: MB, PP, DC and JC are happy to be on the panel reviewing.

d. That the Society has a clear technical and CPD plan to support its members and progress the technical area covered by the Society

CL: we are already doing this every year.

3. Other comments

JC: Hope this will help with the “chaos” in Australia, with the “design Practitioner” accreditation, which does not recognise EC UK’s CENG professional qualification. Note

ES: based on Dubai market. We need to include international codes and references to what SVT do. Eg ASME and GSAS etc. Note

JBr: Can see the need for surveyors and will definitely help push this through to the SAFED members. Note

DC: will ask Kathryn King at CIBSE to formally inform (via annex or separate paper) the CIBSE Board that we are progressing the transition. Note

DC

4. Next Steps

MB to write article (approx. 1500 words) explaining the transition to SVT. MB

RP to help publish in LIN and create poll RP

PC: can set up a poll on LinkedIn after MB’s article. PC

End