**Entry Form**

**UAE Region Mechanical Engineer of the Year**

This Award recognises and rewards the contributions of practicing Mechanical Engineers to creating and maintaining a sustainable built environment. It celebrates individuals who have made an outstanding contribution to the Science, Art and Practice of Mechanical engineering in the projects.

Entries should be from UAE based organisations or the UAE office of organisations with multiple offices. The awards are open to all Mechanical Engineers who are involved as part of the building service industry and shall demonstrate the outstanding work carried out between the period of 1st September 2023 – 1st September 2024.

Please complete the entry form below and submit by no later than **25th September 2024**. The headings reflect the judging criteria and the judges will be looking for you to provide the relevant information under each heading.

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| **Submission instructions** |
| 1. Complete and save this document
2. Email it to uae@cibse.org
3. Attach all supporting documents (Including company logos & any images in JPEG format)
4. You will received an acknowledgement of receipt by return

If you have any questions then please contact CIBSE at uae@cibse.org |

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| **Nominator / employer details** |
| **Full name** | **Job title** |
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| **Email address** | **Contact telephone number** |
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| **Email of the contact person regarding this****submission** (should it be different to the nominee) | **Contact telephone number of the contact person** (should it be different to the nominee) |
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| **Organisation name** *As you wish the organisation to be referred to throughout the competition.* |
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| **LinkedIn name** *We will be using LinkedIn to publicise your entry and progress through the awards.* |
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| **Nominee details** |
| **Full name** | **Job title** |
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| **Email address** | **Contact telephone number** |
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| **Entry criteria****Please outline how this engineer has impacted and inspired better building performance and provide any supporting evidence. This is your opportunity to tell the judges why your nominee should be recognised and celebrated:***Any documents, charts or photos should be referenced and included in your supporting documents.* |
| Summary * + - 1. Please summarise why this engineer has inspired you to nominate them to be the CIBSE UAE Mechanical Engineer of the Year? (Maximum 100 words)
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| **Please outline nominee’s professional qualifications and certifications***Any documents, charts or photos should be referenced and included in your supporting documents.* |
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| **Please outline how the nominee championed better delivery of all aspects of building performance, including their contribution to building safety and supported the Science, Art and Practice of building services engineering (maximum 1500 words):**You could consider the following:● Resourceful and innovative engineering solutions in projects● Leadership and motivation  ● Achievements in the past 12 months ● Response to solving problems and challenges ● Contribution to Sustainability and Energy Efficiency to reduce carbon footprint● Inspiring others in the engineering profession ● Collaboration and consultative skills ● Improvement in personal engineering knowledge and competence Knowledge and practice sharing in wider industry. ● Contribution to the professional development of others, particularly early career engineers  |
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| Third party recommendations from client, other stake holders, partners in the industry. Include their email, designation and contact details for validation (if required). |
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| **Presentation and publicity***If your entry is shortlisted, we will need a 45 second precis for the presenter to read about your entry at the awards ceremony and a minimum of 6 images for the background presentation. Please include the text below and the images as part of attachments, or state which ones from your entry you would like us to use.* |
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| **Supporting documents check list.***If you have supporting documents, please tick the appropriate boxes. All supporting documents should be collated into a PDF format.* *Supporting evidence should assist the judges in assessing how the entry meets the criteria. Generic marketing information is not required* |
| ☐Photographs or short videos (max 2 mins, please) ☐Innovation resources ☐Innovation documents & procedures ☐More detailed evidence of the success or effectiveness or impact of the innovation ☐Evidence of third party assessment and validation of the innovation ☐Evidence of external support for the innovation from leading proponents and practitioners in digital engineering ☐Photo of the nominee or team in JPG format☐Other (please specify)  |

☐ Please tick the box to confirm your interest in attending the Awards Ceremony. Tickets will be available to

all nominees at a reduced rate if purchased prior to 15th August 2024. A 10% discount will be applied. Please remember to mention that you have submitted a nomination when purchasing the tickets.