**Entry Form**

**UAE Region Graduate of the Year**

This award recognizes the importance of our ***developing*** talent as they progress through to accomplished engineers and to individuals who have excelled and show promise in the area of building services.

Entries should be from United Arab Emirates based organizations or the UAE office of organisations with multiple offices. The awards are open to all Building Services Graduates who have studied / trained within the period of 1st September 2023 – 1st September 2024. Graduates who are still studying / training are eligible. Graduates will be judged on their skills development, university work, achievements at work and attitude. Graduates with more than 12 months work experience will fall in the Young Engineer’s Category.

Please complete the entry form below and submit by no later than **25th September 2024**. The headings reflect the judging criteria and the judges will be looking for you to provide the relevant information under each heading.

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| **Submission instructions** |
| 1. Complete and save this document
2. Email it to uae@cibse.org
3. Attach all supporting documents (Including company logos & any images in JPEG format)
4. You will received an acknowledgement of receipt by return

If you have any questions then please contact CIBSE at uae@cibse.org |

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| **Nominator / employer details** |
| **Full name** | **Job title** |
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| **Email address** | **Contact telephone number** |
|  |  |
| **Email of the contact person regarding this****submission** (should it be different to the nominee) | **Contact telephone number of the contact person** (should it be different to the nominee) |
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| **Organisation name** *As you wish the organisation to be referred to throughout the competition.* |
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| **LinkedIn name** *We will be using LinkedIn to publicise your entry and progress through the awards.* |
| Click here to enter text. |

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| **Nominee details** |
| **Full name** | **Job title** |
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| **Email address** | **Contact telephone number** |
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| **Entry criteria****Please outline how your entry meets each of the entry criteria – judges will be looking for information in each of the sections when assessing the entries:***Any documents, charts or photos should be referenced and included in your supporting documents.* |
| Summary 1. Please provide a synopsis (limited to 1000 words) of what your nominee has achieved academically and/or in practical projects that sets them apart from their peers.
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| **Presentation and publicity***If your entry is shortlisted we will need a 45 second precis for the presenter to read about your entry at the awards ceremony and a minimum of 6 images for the background presentation. Please include the text below and the images as part of attachments, or state which ones from your entry you would like us to use.* |
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| **Supporting documents check list***If you have supporting documents, please tick the appropriate boxes. All supporting documents should be collated into a PDF format.* *Supporting evidence should assist the judges in assessing how the entry meets the criteria. Generic marketing information is not required* |
| ☐Photographs or short videos (max 2 mins, please) ☐Innovation resources ☐Innovation documents & procedures ☐More detailed evidence of the success or effectiveness or impact of the innovation ☐Evidence of third party assessment and validation of the innovation ☐Evidence of external support for the innovation from leading proponents and practitioners in digital engineering ☐Photo of the nominee or team in JPG format☐Other (please specify)  |

☐ Please tick the box to confirm your interest in attending the Awards Ceremony. Tickets will be available to

all nominees at a reduced rate if purchased prior to 15th August 2024. A 10% discount will be applied. Please remember to mention that you have submitted a nomination when purchasing the tickets.