INTRODUCTION

One of the great benefits of us producing this report is that it provides an indicator on what the Institution was thinking and an explanation for our actions. Naturally in producing this Report we reviewed the last one. In some ways the key factors affecting us have not changed. The most significant recession within the construction industry in living memory continues to hang above us as a large black cloud. Within UK, the General Election delivered an almost unique outcome in a "Coalition Government” but we still are awaiting the outcome of a budget on the public sector investment in schools, health and infrastructure. While the Home Information Pack has been swept away we still await the details of how EPCs and DECs will play a part in the commitment to reduce energy consumption and meet our carbon targets for 2020 and beyond – a challenging time indeed.

You will see later in this Report that membership continues to grow and although we are in the “Season of Lapses”, as I write approximately 4,000 members have still to pay. The retention and churn rates are broadly in-line with our experience in the last three years. Indeed we still are, compared to other Professional Engineering Institutions (PEIs), well ahead in the membership stakes. Although we are concerned that subjective evidence suggests that many who face redundancy or career changes are choosing to leave the sector and so relinquishing their CIBSE membership.

Internally we believe that we are in good order, over the last few months we have been going through an internal re-organisation. In essence the Technical Department is taking on responsibility for our Groups and Societies in the belief that these groups are bound more closely by the technical information and knowledge sharing; we are also putting in-place an enhanced capability for knowledge sharing and networking which we believe is essential for future growth. The Communications and Marketing Team has also been reinforced, while the Membership Department will be giving more focus to the Regions and International. We believe all these changes will benefit us significantly in the future. Some staff have left the Institution, some long time served, and I would like to say a sincere thank you for all their efforts and wish them every success in their new challenges.

Like every business does at the moment, we too are spending a lot of time monitoring and evaluating our financial position. Our Q1 performance was broadly on budget and we have recast the Forecast for this year that goes to the Board in July. Most of our enterprise activities are under pressure - the challenge we have is to maintain the levels of activities to benefit members while ensuring that we are lay a firm foundation for the future. We have some exciting projects and opportunities that we have to deal with now and clearly resources are tight.

I would just highlight a number of key areas:
Engineering a Low Carbon Built Environment  Today you will be able to hear from Professor Doug King, author of the Report – I don’t want to steal his thunder - I hope you will take the opportunity to challenge Doug and the Instution this afternoon. Following on from this Report we have fully engaged with the Royal Academy of Engineering on taking forward with the recommendations. We have set a number of tasks in train that I hope these will come to fruition quickly. There is much to do to get the subject of Building Engineering Physics in particular to create a framework for our academic and training organisations - the subject needs discussion and adoption. We are identifying ways a Skills Survey could be undertaken to identify the needs of Industry. We are also investigating the “Visiting Professors” scheme and I anticipate firm proposals quite soon. Benchmarking and Post Occupancy Evaluation is also on our task list and we are developing ideas in partnership with others. I remain positive that much good will come from this report.

CIBSE Journal  We are constantly monitoring the Journal. I am most grateful to all of you who have supported us in this endeavour and especially the Editorial Panel who have given their time and advice so freely. I hope you will not mind me repeating the invitation to any of you to come and talk to me about ways in which you think we could further improve and develop the Journal. I can promise that we listen to all ideas. We are placing more emphasis on the technical content and our Publishers, Cambridge Publishing Ltd, are keen to get it right; I hope you will notice changes in this area in the coming months.

Vision  The development of the Vision of the Institution remains a key activity for 2010. The Strategic Plan for the next five years needs to be endorsed and there has already been a significant amount of work done not only in the changes of governance which were approved at the AGM and now awaiting Privy Council approval but also in the development of the Vision. At the recent Board meeting more work was done and a revised business plan is in-hand. All this is important work to shape the Institution for the coming years.

Conclusion.
There is no doubt that these are difficult and testing times for all the PEIs, as there are signs of creaking from many quarters. I am far from complacent but I believe CIBSE is in relatively good shape given the ferocity of the storm. We have to remain on course, vigilant for sudden gusts but also confident of our course. As governments throughout the world debate the politics of climate change so the clock is ticking for us, as a profession, to show the leadership and vision not only to inform but also lead the delivery of a new lower carbon world.

MEMBERSHIP

Membership as at 26 May 2010 stands at 20,528 indicating an increase of 3.46% in the numbers reported to the last Council meeting on 25 January 2010 (19,840). There are now 26% of members who reside and work in 91 countries outside the UK.

Although membership numbers have exceeded 20,000 there are currently 3,604 members whose subscriptions remain outstanding which compares with 3,392 at this time last year. Staff in the Membership Department are mounting a campaign to encourage members to renew their membership by highlighting the benefits of belonging to CIBSE. Additionally, the Hong Kong and
ANZ Regions are assisting by reminding members locally that they should renew subscriptions. A final reminder letter will be sent to members at the beginning of June 2010.

The current membership numbers as at 28 May 2010 broken down by grade are:

![CIBSE Membership by Grade](image)

Membership numbers have increased significantly since 2000 when membership stood at 15,083 and CIBSE is one of the few engineering institutions that are continuing to grow. This growth in membership has partly been due to the success of membership engagement strategies by staff in the Membership Dept to promote CIBSE membership and qualifications, such as visits to companies and educational establishments, holding briefing sessions and surgeries for members intending to apply for membership, both at HQ and in the Regions, and arranging sessions on the Technical Report Route. The annual Affiliates day was held in April 2009 and attracted 32 attendees.

Growth rates since 2000 are shown below:

![Membership from 2000 to May 2010](image)

The number of interviews for membership has continued to maintain significant levels; for the UK there were 142 applications for the February 2010. There are no closing dates for applicants from outside the UK. The Membership Dept is most grateful for the assistance of members who act as Interviewers in the Regions.
The structure of the CIBSE Members’ Panel and the Registration Panel, which recommends candidates for membership, has been reviewed and it has been decided to combine both Panels into a new Membership and Registration Panel which will allow much more flexibility without any decrease in standards. The new arrangements will apply from autumn 2010.

Initial Professional Development and CPD

The number of trainees on the CIBSE approved company training scheme continues to grow with 394 registered trainees and 43 approved company schemes with 5 applications in progress. Discussions are currently focusing on improving links with trainee supervisors and less emphasis on consideration of individual trainee reports. The annual forum for training supervisors was held on 25 February 2010. The forum provides supervisors from approved training schemes with updated information on the scheme and other useful information. The training and development manual, which was launched at the forum, has been revised and updated to include the requirements for each class of membership and registration.

Members are now able to complete their CPD record for the year using an online tool which can be accessed in the members’ area of the CIBSE website. This has been developed to harmonise with the requirements of the CIBSE Low Carbon Energy Assessors to enable one form to be used for meeting the requirements of both membership and the EAs. A total of 683 CPD returns from qualified members have been recorded for 2009/2010. The CPD Panel is reviewing a sample of these returns and will give feedback to members. To encourage more members to provide CPD returns the Panel has agreed to provide information at Regional events.

The CPD Panel has published a Guide to CPD on the CIBSE website for use by companies wishing to promote CPD to their employees. The Guide can be adapted by companies for their own purposes and is available on the CPD section of the website.

Careers

CIBSE is taking a leading role in E4E (Education for Engineering) which is led by a Policy Group dealing with strategic issues plus an Operational Group, chaired by Past President Doug Oughton, and has responsibility for actively engaging with the engineering community and the promotion of engineering education. The administration of E4E is facilitated by the Royal Academy of Engineers with support from the professional engineering Institutions.

CIBSE participated in the second Big Bang Science and Engineering Careers Fair held in Manchester from 11 to 13 March 2010 which was organised by Engineering UK and had 22,500 visitors. The CIBSE/SummitSkills stand was in a prominent position and attracted a number of visitors. As well as CIBSE staff, representatives from YEN and the Merseyside and North Wales Region contributed to the success of the event.

Following the response from CIBSE to the government’s Panel on Fair Access to the Professions, chaired by Alan Milburn, and its report ‘Unleashing Aspirations’, CIBSE has been invited to join the government’s ‘Gateways to the Professions Collaborative Forum’ which has been set up to action the Report’s recommendations. 2 senior CIBSE members (Terry Giles, Tim Dwyer) have represented the Institution on the groups dealing with education and training and information and communications respectively.

A formal MoU between CIBSE and Summitskills has been signed to work in partnership in the BSE
Ambassador scheme. CIBSE is actively recruiting young CIBSE members to the scheme, which will raise the profile of BSE in schools. There are currently 74 STEMNET Ambassadors who are CIBSE members.

CIBSE has signed up to a new website being facilitated by PARN (the Professional Associations Research Network) called www.totalprofessions.com. The site provides information on CIBSE membership to its key target audiences (students at university, school & college; careers advisors; career switchers and professionals developing their career).

Patrons have generously sponsored the design and print of 3 further fact sheets in the series to focus on influencing parents, design content of a bse career and sustainability.

Students and Graduates

A Memorandum of Understanding has been approved between CIBSE and the Building Engineering Services Training Ltd (BEST) to encourage young people following an Advanced Apprenticeship to join CIBSE as student members and work towards professional membership as Licentiate members and registration at EngTech. The MoU is awaiting signature.

CIBSE continues to actively engage in the accreditation of degree programmes in building services engineering. Since the last Council meeting CIBSE has accredited undergraduate and post-graduate programmes at Glasgow Caledonian University, De Montfort University and Coventry University. A new website has been created proving links to accredited universities.

The winner of the Ken Dale Travel Award for 2010 is Rebecca Warren from SKM Manchester. She plans to use the bursary to research ‘Energy Solutions in Low Carbon Communities’ in Germany, Denmark, and the Netherlands and will report her findings to the October 2010 Council meeting.

International Activities

Following approval of the Mutual Recognition Agreement between CIBSE and Engineers Australia (formerly the Institution of Engineers Australia) it had been intended that this would be signed during a business visit by the President in April. Regrettably his visit was cancelled and another opportunity is being sought for the formal signing of the Agreement.

Following the appointment of Hseih-Min Loy as the Country Representative in Singapore there has been a good response form members locally to develop learned society and membership activities.

A few international candidates for membership have come forward and since it has not been possible to conduct a physical interview it will be necessary to use video conferencing. Guidelines for this are being drafted.

Engineering Council

A procedure that permits applicants for a Competence Review Interview for membership (i.e. MCIBSE or ACIBSE) who hold academic qualifications applicable to Engineering Council registration for IEng or EngTech respectively to be assessed at one Interview (previously this meant two interviews) has now been successfully trialled and a report provided to the Engineering Council who have approved the new procedure. The trial process will continue with other candidates and training Interviewers is being considered.
A task group has been established to develop guidance on an individual route to registration to encourage competent individuals to apply for both membership and registration.

**Change of Chairman of the Education, Training and Membership Committee**

Terry Giles has retired as Chairman of the Education, Training and Membership Committee, a post that he has held since 2006 and previously from 1998 to 2110. The Committee expressed its thanks to Terry for his efforts and devotion to the work of the Committee.

**Patrons**

The annual Patrons lunch was held at the House of Lords on 15 April 2010 and was attended by 105 Patrons and guests. The guest speaker was Chief Construction Adviser, Paul Morrell, who laid down several challenges for the industry to produce a blueprint for working in a collaborative way and to demonstrate how the government and society as a whole will benefit.

**MEMBER SERVICES**

*The Society of Light and Lighting*

- The SLL centenary dinner was held at the Criterion restaurant on 18 November, 100 years to the day after the first formal meeting of the Illuminating Engineering Society (IES).
- LG5: Lighting for Education, has been circulated to Sustaining Members for review. Publication is expected in May 2010.
- The 2009-10 Masterclasses are proving to be a great success with over 50 attending at all events. This is helped by high-profile lighting designers from the International Association of Lighting Designers taking the guest slot.
- The Young Lighter of the Year 2010 final took place on 3 February 3rd at ARC’10
- SLL’s Facebook page continues to grow and is attracting a wider audience to the Society.
- The Ready Steady Light 2010 competition takes place on St Patrick’s Day at Rose Bruford College, Sidcup.
- The SLL is actively involved in the Joined Up Lighting seminars with approximately 4 events though the year in conjunction with the Institution of Lighting Engineers, the Professional Lighting Designers Association, and the International Association of Lighting Designers.
- SLL is also actively involved with the Lighting Liaison Group.

*The Society of Public Health Engineers*

- The Society of Public Health Engineers membership has continued to grow steadily and now stands at 175 individuals. The Society has Industrial Associates who support its work, totalling 34 companies.
- The Society has now established a regular programme of technical evenings in London, North West and most recently in Scotland.
- SoPHE is currently involved in the revision of CIBSE Guide G: Public Health Engineering.
- The Society held a very successful annual dinner in November.
- The 2009 SoPHE Young Engineers Award has been awarded to the “Arup Bristol” team: Yewande Akinola, Liam Poole and Grzegorz Jaroszewicz.
The Society of Façade Engineering

- The Society of Façade Engineering has grown to 226 members, a 20% increase on last year.
- Almost 40% of the Society’s membership is based outside UK.
- Society representatives continue to speak at events in UK and overseas.

Groups, Young Engineers

- The Building Simulation Group and the Intelligent Buildings Group both held successful seminars at the BSEC, which were made available free of charge to members.
- A potential new group entitled “Homes for the Future” is currently in development.
- Total groups membership figure is up 50% on last year.
- The Young Engineers Network (YEN) is expanding rapidly and membership currently stands at 700 – an increase of 40% in the past year.

Patrons

CIBSE Patrons celebrated the 30th anniversary of their founding with a special dinner at the Institution of Mechanical Engineers. The dinner was attended by over 100 guests including the judges and finalists involved in the CIBSE/ASHRAE Graduate of the Year Award, in association with H&V News and Baxi Commercial, which took place earlier in the afternoon.

TECHNICAL & POLICY

TECHNICAL DEPARTMENT
The technical department has undergone some changes since the February report to council. It now brings together the technical team, comprising the seconded technical officer, a technical author (part time) and administrative support, and the team supporting the groups and societies and the Young Engineers. This includes the new post of technical networks manager, the events organiser and administrative support.

The aim of the reorganisation is to provide a single focus for the technical activities of the Institution, whether they involve the groups, societies or young engineers, or other elements of the learned society. The enlarged team will also be seeking to develop closer links with the university sector, as well as providing technical input to publications. The technical department is also responsible for dealing with policy initiatives and consultations.

TECHNICAL NETWORKS
The work of the Societies and Groups focuses largely on their technical activities. These are a core function of CIBSE as a learned society, the occasions when like-minded professionals meet to share their knowledge and gain new insights in their specialist area of expertise. The aim of the new technical networks team is to support the work that goes on within the Societies and Groups and to seek opportunities for greater interaction and sharing of knowledge between the different elements of the Institution. This will allow us to better support these specialist groups, whilst at the same time giving them greater opportunity to contribute to the development of the knowledge base of CIBSE.
The Society of Light and Lighting
- The SLL AGM was held at the Royal College of Physicians on 18 May 2010. Alan Tulla was installed as President and gave his inaugural address.
- SLL took the CIBSE stand to the ARC’10 exhibition in February. Located next to the seminar theatre staging the Young Lighter of the Year Final, this was one of the busiest over the two days. The Final itself went very well with excellent press attendance. Publications sales and recruitment were both much improved.
- The 2009-10 Masterclasses were a great success. Over 50 attended each event and designers from the International Association of Lighting Designers took the guest slot.
- SLL’s Facebook presence continues to grow, attracting a wider audience.
- The 2010 Ready Steady Light competition was held in April at Rose Bruford College, Sidcup, and was another successful showcase for the society.
- SLL has been actively involved in industry discussions about “Ultra Efficient Lighting” and other current issues through the Lighting Liaison Group.

The Society of Public Health Engineers
- Society of Public Health Engineers membership continues to grow steadily. The Society has over 35 Industrial Associates supporting its work.
- The Society now has a regular programme of technical meetings in London, North West and Scotland.
- SoPHE is currently assisting with the updating of CIBSE Guide G: Public Health Engineering.
- The call for entries for the 2010 SoPHE Young Engineers Award has just been circulated to SOPHE members and associated people.

The Society of Façade Engineering
- The Society of Façade Engineering has over 225 members, a 20% increase on 2009. Almost 40% of the members are based outside the UK.
- The Society continues to hold regular technical events in London, although attendance has been a little lower than anticipated.
- Society representatives continue to speak at events in UK and overseas.

Groups
- There have been several groups events recently, including a CIBSE ASHRAE Webinar, attracting participants from a variety of locations. The new “Homes for the Future” Group has been approved and an initial programme is being developed.
- Total group membership is up by 50% on last year, due to active recruitment by several groups. The challenge is to attract more group members into full CIBSE membership.

Young Engineers
- The Young Engineers Network (YEN) continues to grow. The YEN Champions Awards are to be presented at City Hall in early July.
**Technical Team**

The Technical team deals with a wide range of activities, including consultation responses, input to government working parties and other initiatives on zero carbon related matters, contributing to CIBSE publications, support for CIBSE Services activities, and input to marketing and public affairs initiatives. The team is currently short of a technical manager: this role is proving hard to fill, and limits the team’s ability to respond to some of the technical opportunities that emerge.

Anastasia Mylona, our Environmental Data Co-ordinator, continues to spend a day a week at UKCIP, helping co-ordinate the Adaptability and Resilience to Climate Change programme. This is proving a to be beneficial to both organisations.

**Consultations**

CIBSE has recently responded to the consultations on zero carbon non domestic buildings, on making better use of energy performance certificates and on the proposed amendments to Planning Policy Statement 1 Supplement on Climate Change.

**Zero Carbon Hub**

CIBSE continues to contribute to the working group looking at future carbon compliance tools to support the move to zero or very low carbon buildings. It is proving to be an opportunity to assist this industry-government partnership in the development of its thinking, in particular with respect to the role of heating, ventilating, lighting and renewable in future homes.

**Publications and Research**

The Department contributes to research and development and manages support from the research fund for a number of publications, including the revision of Guide F: Energy Efficiency, and work on the CIBSE benchmarks (TM46) and energy assessment and reporting methodology (TM22).

**Certification and Training**

The Department continues to support the development of technical content for the flexible learning programme and online CPD. The department provides regular technical support to CIBSE Certification, and is currently actively engaged in discussions with CLG on several issues. The technical team also supports the marketing and communications team on press work and public affairs issues, and with the CIBSE Journal.

**University liaison**

The department continues to work with a number of research active universities, especially those active in energy performance and building services related research that do not currently run CIBSE accredited courses. This is developing a wider network for the identification and generation of new knowledge within the CIBSE membership.

**Other technical issues**

CIBSE continues to co-ordinate informal pan-building services industry meetings with Government Departments through the RADAR group. This monitors regulatory and legislative affairs, and their potential impact on CIBSE members and their activities.

CIBSE continues to contribute to development of standards in a number of technical areas through various British, European and International standards committees.

**REHVA**

Donald Leeper (Vice President), and Derrick Braham are the CIBSE representatives in REHVA, and the Department supports their activity. This enables CIBSE to contribute to policy discussions.
at a European level, increasing CIBSE’s potential influence at EU level.

CIBSE SERVICES REPORT

The recession is clearly having a major impact on the construction industry and on the commercial and domestic property markets. The Institution’s members have been affected and of course, the Institution itself is not immune. After an interesting 2009, the early part of 2010 has proved very challenging. Income across training and certification has suffered and staff members are monitoring the figures closely in order to take any further remedial action which may be necessary. The Journal is performing well however and the CIBSE Services Board is currently examining other areas where income may be boosted in order to continue to support the Institution’s charitable objectives.

Certification has seen lodgement income drop below budgeted levels since the beginning of 2010. Members tell us that they are facing a highly price competitive market in which they are being undercut by a large number of newly qualified energy assessors and that this situation is compounded by very low compliance levels. Nonetheless, there are some positive signs. DEC requirements are set to expand with smaller buildings falling under the requirements. Also it appears that the Government is unlikely to meet its targets for carbon reduction and that this is likely to result in a greater focus on counting the carbon savings being achieved from buildings. This should lead to a renewed interest in EPBD implementation.

Numbers of accredited energy assessors is holding up well, the numbers at 5th May were as follows:

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPC assessors Levels 3 and 4</td>
<td>502</td>
</tr>
<tr>
<td>EPC assessors Level 5</td>
<td>204</td>
</tr>
<tr>
<td>DEC assessors</td>
<td>488</td>
</tr>
<tr>
<td>Air Conditioning assessors (not including provisionally qualified)</td>
<td>110</td>
</tr>
<tr>
<td>EPC assessors Scotland</td>
<td>109</td>
</tr>
</tbody>
</table>

Numbers applying for admission are also positive with 50 new applicants so far this year.

The whole area of building certification is now one in which CIBSE can claim some considerable expertise and it offers an excellent platform for lobbying and to make its voice heard. What is needed is a plan to shape the market as far as that is possible, and to maintain members’ position in the market, particularly in relation to DECs, while coping with the lower income levels currently being experienced. CIBSE has retained 50% of the DEC market.

CLG proposed changes to APEL
In a bid to achieve a standardised APEL process of consistent quality the CLG has issued new APEL guidelines which make APEL an increasingly difficult route and there has been a debate about whether it should continue at all. The changes are problematic for CIBSE as they require changes to our processes, have implications for our cost base and also require changes to the software for processing APEL applications.

Changes to QA proposed by CLG
As an attempt to engender higher quality among lodged certificates, CLG has instituted changes to the quality assurance regimes of domestic accreditation bodies and has produced very similar
proposals for non-domestic schemes. Unfortunately the QA regime as currently proposed may bear more heavily on CIBSE members than on others since many work in design largely on more complex projects and lodge relatively few certificates each year. The norm is that two per cent of all certificates must be QAd, but after consultation CLG is minded to say that those who lodge low numbers of certificates must have up to four certificates QAd in a year. For some CIBSE members this will mean having to have every certificate they produce QAd, and the cost of this could be considerable.

CIBSE is currently lobbying CLG on these points as well as on the wider issue of enforcement.

**Air conditioning**

**Software**

CLG has invested heavily in some air conditioning lodgement software broadly equivalent to the SBEM and SAP systems, unfortunately it is not currently not usable. After consulting with members, CIBSE is intending to begin lodging certificates as soon as the Government software is working. There is no mandatory requirement to lodge air conditioning reports with Landmark although CLG is consulting on making lodgement mandatory. We are aware of a good deal of misinformation in the market asserting that as CIBSE members’ reports cannot be lodged on Landmark they are not legal. We have responded with articles in the trade press, a press release and emails to our members setting out the true state of affairs; that all certificates lodged with an inspector’s accreditation body are legal, whether or not they are lodged with Landmark.

**Qualification**

The National Occupational Standards (NOS) for air conditioning inspection have now been amended and CIBSE and HVCA participated in this work. The amended NOSs have been used as the source of QCF compliant learning outcomes and these have also now been agreed and have resulted in courses with much higher numbers of learning hours than the previous qualifications. CIBSE will accredit those who have successfully completed courses based on the new NOS provided the diplomas and courses actually reflect the training hours required.

**Certification marketing**

Marketing in 2010 has focused primarily on the business market as a way of promoting our assessors to a wider market. With both editorial and display advertising in Business Voice, Real Business and the Facilities Management Journal we have promoted the Low Carbon Energy Assessor brand to a joint circulation of over 74,500 business decision makers in both small and large companies. Further advertising in the Daily Star & Daily Express training supplements also got our Air Conditioning training & accreditation scheme in front of a larger scaled audience. The main messages promoted through these promotions were:

- Our assessors can offer you the complete package of energy management services
- Drive down your energy costs - get advice from the experts
- Make sense of all the legislative requirements to make your building more energy efficient
- CIBSE Energy Assessors provide a superior service and unrivalled expertise to help you reduce the energy in your building

A further awareness campaign to the main CIBSE membership is also in its early stages, reinforcing the role of the Low Carbon Energy Assessors and their role in helping to reach government targets, whilst driving down the costs.

**‘Non-Compliance Costs’ Campaign**

The campaign aims to highlight the growing concern in the industry about the lack of compliance with the Energy Performance in Buildings and F-Gas Regulations in an attempt to drive the
government to deliver a more successful approach. We so far have over 400 individuals signed up to support the campaign as well as six partner organisations, namely; HVCA, BIFM, UKGBC, IOR, BRE Global and ACRIB. By creating opportunities for supporters to write to their MP or local newspaper, we hope to raise the level of awareness across the industry of the low compliance rates. The campaign has so far secured a lot of trade press coverage and will run until September, where is will conclude at the Energy Event, Birmingham.

Exhibitions

CIBSE & CIBSE Certification has also had/and will have a presence at a number of events across the year boosting LCEAs’ and CIBSE’S profile to public sector and other audiences.

Exhibitions to attend/support in 2010:
- HEVAR – London & Manchester
- Ecobuild
- Nemex
- Greenbuild Expo
- Energy Event
- M&E

CIBSE Training

Conferences

The National Conference held in April was a resounding success with delegates, 30 per cent of whom rated it at a 4 on a 1-5 scale of excellence, the other 70 per cent of delegates rated it at 5. Those who attended particularly appreciated the wonderful venue at the British Museum.

Unfortunately there were fewer delegates than is usual, probably reflecting a deepening of cuts to training budgets. This year’s Conference and Events programme is scheduled to include just one event a month to take account of the current straightened circumstances. We have been developing some key topics to cover in the first half and have events on Breeam and Leed, zero carbon non domestic buildings and green specification. Later in the year we will provide a conference on smart grids, in the light of the Government’s announcements on this subject.

Mid Career College

There was a slow start to the year but Part L update events planned for April, May, June and July have now sold out and more dates will be added outside London.

Flexible Learning

More people are now using the on-line learning modules and a new Lighting module is due for release very shortly. NG Bailey and Crown House have already purchased large numbers of training modules and are expected to purchase more, later in the year. CIBSE staff are exploring with the ECA whether the on-line learning modules can qualify as designated courses for which companies can reclaim their costs through an ECA scheme.

Professional learning

We are continuing to develop new courses for energy assessors to meet their CPD needs. New courses covering the changes to Part L and consequent changes to SBEM and calculations for EPCs will be provided during the run up to the implementation date of 1st October. A project to boost the profile of the LCCs will take place later in the year which we hope will attract those not interested in the EPC status back to LCC courses.
Attendance at the first British Standard in Energy Management course was good and a second wave of courses has been planned as a result.

Maternity
CIBSE’s head of training, Jennie Winterbottom has been on maternity leave since mid-May as she is expecting twins. She is being replaced by Natalia Westcomb who has extensive experience in events and has previously worked for the IET among others. In a surprising development, another member of the events team Anita Parry is also expecting twins and will be taking maternity leave from September.

CIBSE Publications
We have published two new titles in 2010:
- AM14: Non-domestic hot water heating systems
- Guide E: Fire safety engineering (new edition)

The following publications are currently being edited and typeset:
KS16: How to manage overheating in buildings – due to publish July
Commissioning Code W: Water distribution systems (new edition) – due to publish September

Our target is to publish 10 new titles by year end, which is still achievable but many of these will publish at the end of the year.

There are revisions of several key publications underway, including TM46: Energy benchmarks (due to publish end 2010), Guide F: Energy efficiency in buildings (due to publish end 2010), Guide A: Environmental design and Guide B: HVACR (both due to publish 2011).

New KTP project
A CIBSE and UKCIP Knowledge Transfer Partnership proposal has been accepted by the Technology Strategy Board. The KTP project will look into the use of new climate change projections for the refurbishment of existing buildings. A new KTP Associate, based at Balham, is due to start work on the project in June.

Publications marketing and publicity
An event was held in May to launch the new edition of Guide E and feedback from this event has been very positive. AM14 has received good coverage in the press so far, including an article in H&V News.

The 2010 pricelist was sent to all members with the April CIBSE Journal. The pricelist includes some special offers on publications, particularly a 10% discount on publications until 31st July.

A new publications e-newsletter was launched in April. This will be sent to all members, plus non-members who have previously purchased publications, on a quarterly basis. It covers new releases, special offers, plus a ‘CIBSE recommends…’ feature to highlight other publishers’ titles that we sell. Despite this activity, we had a particularly bad April and publication sales are behind budget probably reflecting the general lack of new projects starting, since people tend to buy books when they need them for a new piece of work.

CIBSE Journal
The CIBSE Journal is continuing to build on the foundations and reputation built in it’s first year, featuring a good range of articles covering the broad disciplines of our membership. It also continues to help push CIBSE priorities and policy, most recently with strong coverage of the Non-
Compliance Costs campaign; an interview with new CIBSE President, Rob Manning; and extensive coverage of the CIBSE National Conference.

Most recently, the June edition includes an in-depth case study write up on the Marriott Hotel, London. This, the first of the CIBSE funded case studies, which we know members have expressed a real need to see. Further case studies will continue to feature over the year.

Also in the June edition, the Journal produced a Social Housing supplement, the third stand alone supplement the magazine has been able to produce. With a further Public Health Engineering supplement planned for later in the year.

Feedback
The Journal continues to receive positive feedback, however, the message we are still receiving is that our readers would like to see more detail in the features, and more technical and in-depth articles. We anticipate that the CIBSE case studies will help in part to address this, as well as the new series by Prof Doug King. The Journal team are also looking at other ways to tackle this area, including using more freelance technical writers, and looking into opportunities to run more specialist technical papers. This is certainly the key area for development and focus for the editorial team over the next period.

Advertising
The CIBSE Journal continues to cement its position as lead of market share for the sector, and the sales team are maximising existing relationships as well as developing new ones. After the success of the February edition, we have continued to see a steady revenue stream coming through, with the Journal achieving, and at time exceeding the projections for the year.

The online figures in particular have been incredibly encouraging, and we have seen a real benefit with the launch of the e-newsletter in February, which not only provides advertising opportunities, but has also significantly helped increase traffic to both the CIBSE Journal website, and the CIBSE Journal jobs site. We suspect that as recruitment advertising within the magazine remains lower than in the past, this will be translated into more online recruitment advertising.

Forward plans
The Journal has plans for two further supplements this year, a Public Health Engineering supplement in September, and a Lighting supplement in November, both of which should both help to generate more revenue, and a sponsored Roundtable planned to feature in Autumn. As well as exploring other development options for possible Webinars.

SUPPORT SERVICES

 Governance
The proposed revisions to the Royal Charter and Bylaws of the Institution were approved at the AGM on 6th May 2010. The changes will take effect when formal approval is received from the Privy Council.
Election of Officers, Board and Council Members

New Officers and Board Members took up their positions following the AGM on 6th May 2010. For the first time, a ballot was held for the position of Honorary Treasurer, in which Nick Mead was elected to the position. The full list of Officers and Board Members for 2010/2011 is as follows:

Rob Manning - President
Andy Ford – President Elect
Terry Dix – Vice President
David Fisk – Vice President
Peter Kinsella – Vice President
Mike Simpson – Immediate Past President
Nick Mead – Honorary Treasurer
George Adams – Elected Member
Paul Hardy – Elected Member
Chani Leahong – Elected Member
Stuart MacPherson – Elected Member
Tony Sung – Elected Member
Graham Manly – Co-opted Member (agreed at the Board Meeting of 13th May).

IT Systems

A consultant has been appointed to assist initially with the development of the proposed Dynamic Database project, with a view to conducting the agreed wider review of the Institution’s future IT requirements. Further options of consultancy support and input are also being considered, with a view to completing a review during the current year, and in time to influence budget discussions for 2011.

Accounts Department

The Accounts for 2009 for CIBSE and CIBSE Services were audited successfully in the first quarter of 2010 and the annual accounts for CIBSE were presented to members at the Annual General Meeting in May, 2010.

Management accounts have been prepared for each of the first four months of 2010 for both CIBSE and CIBSE Services and have proved to be an invaluable aid in monitoring business performance. Considerable focus remains on cash reporting and forecasting.