



## June Steering Committee Meeting Minutes

**Date/Time:** 2<sup>nd</sup> June 2020 / 18:00 – 19:30

**Location:** Online

**Invited:**

Rossella Perniola	<b>RP</b>	Scotch Partners	Oliver Lockhart	<b>OL</b>	Hoare Lea
Kostas Tachtatzis	<b>KT</b>	GBE Services	Angeliki Krania	<b>AK</b>	Cundall
Abs Shah	<b>AS</b>	GBE Services	Michael Bennet	<b>MB</b>	Atelier Ten
Jen Elias	<b>JE</b>	Cundall	Megan Owen	<b>MO</b>	Vital Energi
Gavin Lane	<b>GL</b>	Carbon Intelligence	Tom Burton	<b>TB</b>	Fairheat
Nita Barnor	<b>NB</b>	XCO2	Richard Denteh	<b>RD</b>	Meinhardt
Rodrigo Guedes	<b>RG</b>	Hodkinson Consultancy	Hua Zhong	<b>HZ</b>	Nottingham Trent Uni

**Agenda:**

No.	Item	Comm. member	Timeframe / deadline
1.	<p><b>Roles Catch Up</b></p> <ul style="list-style-type: none"> <li>• We have a good number of committee members this year so is there an opportunity to host more events and diversify our range of events</li> <li>• Duties between chair and vice-chair to be split:               <ul style="list-style-type: none"> <li>– RP – Liaising with groups and CIBSE</li> <li>– KT – Providing technical support where required</li> <li>– AS – Supporting events and committee members</li> </ul> </li> <li>• KT has been through technical details for the webmaster with RG</li> <li>• RP to update all YEPG passwords</li> <li>• RP to liaise with MB regarding YEPG initiatives</li> </ul>	<p><b>RP</b> <b>RP/MB</b></p>	
2.	<p><b>Previous Events Review:</b></p> <p>CBN 1 – 5<sup>th</sup> Gen. District Heat Networks</p> <ul style="list-style-type: none"> <li>• Carbon bites to be produced and lessons learned discussed</li> <li>• Teams live events has a limit of 10,000</li> <li>• More attendees and activity that live events</li> <li>• 3 people were needed to manage event:               <ul style="list-style-type: none"> <li>– Manage presenters</li> <li>– Manage questions</li> <li>– Host event</li> </ul> </li> <li>• Most voted questions were put to the panel</li> <li>• We should try to keep within the time limit rather than answering the questions</li> <li>• Trial run probably a good idea for presenters</li> <li>• RP chasing R. Sweeney to see if we can post recording of event</li> <li>• TB to produce carbon bite</li> </ul>	<p><b>TB</b></p>	
3.	<p><b>Upcoming Events</b></p> <p>CBN 2 – Net Zero in office buildings</p> <ul style="list-style-type: none"> <li>• Provisional date is 1<sup>st</sup> July – JE to confirm if there is a clash with other events</li> </ul>	<p><b>JE</b></p>	

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	<ul style="list-style-type: none"> <li>• Eventbrite produced end of next week</li> <li>• FH, KT, RP, GL &amp; AS to support in background</li> <li>• Speakers confirmed – Khasha Mohammadian, JE &amp; OL</li> <li>• Format will be 6 five minute presentations</li> <li>• Tech check on 24<sup>th</sup> June</li> </ul> <p>CBN 3 – Domestic hot water temperatures</p> <ul style="list-style-type: none"> <li>• RD to have contacts confirmed next week</li> <li>• Date TBD – aiming for end of July</li> <li>• Event format to be confirmed</li> <li>• Sub Group – RD (Lead), TB, RH, AS &amp; RP</li> <li>• RD to join CBN 2 tech check – OL to send invite</li> </ul> <p>Link to potential event topics here.</p>	<p><b>JE &amp; OL</b></p> <p><b>RD</b></p> <p><b>OL</b></p>	
4.	<p><b>Consultations</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">Energy Efficiency of Existing Homes</a></li> <li>2. <a href="#">Changes to the Non-Domestic Renewable Heat Incentive Scheme</a></li> <li>3. <a href="#">Future Support for Low Carbon Heat</a></li> <li>4. <a href="#">Changes to the Energy Performance of Buildings Regulations</a></li> </ol> <p>Individuals interested in responding to consultations to review and feedback to group over WhatsApp</p>		<p>22/06/2020 07/07/2020</p> <p>07/07/2020 14/07/2020</p>
5.	<p><b>Other Activities</b></p> <p>Student engagement</p> <ul style="list-style-type: none"> <li>• Blog detailing what different engineers do within the construction industry</li> <li>• RP to get in touch with CIBSE contacts within Unis</li> <li>• RP to get in touch with other industry bodies to see if they can share contact details for events</li> <li>• HZ has good access to University contacts</li> <li>• YEPG to get involved in teaching webinars</li> <li>• KT to investigate feasibility of blog styles (videos etc.)</li> <li>• Mechanical, Electrical, Contractor, Sustainability, Public Health, Digital, BIM, District Heating, In use Performance</li> <li>• Blog to detail day in the life, why you chose this role favourite projects</li> <li>• Aim to have draft versions ready by next meeting (RP – Mechanical &amp; TB – District Heating)</li> </ul> <p>Summer games</p> <ul style="list-style-type: none"> <li>• Event to focus on graduates and final year students</li> <li>• Hold off event format until there is clearer guidance one lockdown</li> <li>• Intro to technical terms and industry concepts (Net Zero etc.)</li> </ul>	<p><b>RP</b> <b>RP</b></p> <p><b>KT</b></p> <p><b>RP &amp; TB</b></p>	
6.	<p><b>YEPG Mission</b></p> <p>Updated mission as per below:</p> <ol style="list-style-type: none"> <li>1. To improve the energy performance of buildings and reduce their carbon footprint.</li> <li>2. To reach out to young professionals and those aspiring to join the industry, supporting them in their professional development.</li> <li>3. To provide a forum for discussion, enabling networking opportunities and promoting collaboration amongst members.</li> </ol>		

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<b>7.</b>	<b>EPG Update</b> JE to continue attending and liaise with group if not able to attend AS to attend CIBSE group heads meeting 12 <sup>th</sup> June	<b>JE</b>  <b>AS</b>	
<b>8.</b>	<b>AOB</b> Microsoft Teams: <ul style="list-style-type: none"> <li>• OL to begin migrating everything over to Teams</li> <li>• RD and NB to support</li> <li>• Sub-group leads to set up channels</li> </ul>	<b>OL</b> <b>RD &amp; NB</b>	