



## April Steering Committee Meeting Minutes

**Date/Time:** 13<sup>nd</sup> April 2021 / 18:00 – 19:30

**Location:** Online

**Invited:**

Rossella Perniola	<b>RP</b>	Scotch Partners	Lucy Sherburn	<b>LS</b>	Fairheat
Abs Shah	<b>AS</b>	GBE Services	Richard Deneh	<b>RD</b>	Meinhardt
Harry Day	<b>HD</b>	TB+A	Angeliki Krania	<b>AK</b>	Cundall
Jen Elias	<b>JE</b>	Cundall	Michael Bennett	<b>MB</b>	Atelier Ten
Nikos Goufas	<b>NG</b>	WSP	Jadesola Adeyemo	<b>JA</b>	CIBSE
Gavin Lane	<b>GL</b>	Carbon Intelligence	Adam Daulby	<b>AD</b>	Aecom
Hua Zhong	<b>HZ</b>	Nottingham Trent Uni	Ana-Sofia Narro	<b>ASN</b>	Cundall
Nita Barnor	<b>NB</b>	XCO2	Oliver Lockhart	<b>OL</b>	Ricardo EE

**Agenda:**

No.	Item	Comm. member	Timeframe / deadline
1.	<p><b>Carbon bite nights:</b></p> <p>Previous</p> <ul style="list-style-type: none"> <li>- CBN 3 update               <ul style="list-style-type: none"> <li>- OL to chase NG &amp; AK</li> </ul> </li> <li>- CBN 4 update               <ul style="list-style-type: none"> <li>- Carbon bite would now be out of date so not being progressed</li> </ul> </li> </ul> <p>Upcoming</p> <ul style="list-style-type: none"> <li>- Demand side response               <ul style="list-style-type: none"> <li>- 2 out of 3 speakers confirmed</li> <li>- UKPN contact for 3rd speaker</li> <li>- YEPG or SSE to potentially do an intro if UKPN contact does not confirm. TBD by 20th April.</li> <li>- Event - 12th May</li> <li>- Begin advertising w/c 27th April</li> </ul> </li> <li>- Heat Networks CP1 update               <ul style="list-style-type: none"> <li>- Beginning of June</li> <li>- Speakers being confirmed</li> </ul> </li> </ul>	<p><b>OL</b></p> <p><b>GL</b></p> <p><b>LS</b></p>	
2.	<p><b>Podcasts:</b></p> <p>Facade Performance</p> <ul style="list-style-type: none"> <li>- RP, GL &amp; MB have had a questions brainstorming session</li> <li>- Chair of Society of Facade Engineers is interested in being interviewed - GL to contact</li> </ul>	<b>GL</b>	
3.	<p><b>Joint events:</b></p> <p>HVAC - Innovation in building services: Design, Consultancy, Operation, Manufacture</p> <ul style="list-style-type: none"> <li>- Panel format</li> <li>- Date - late June/early July</li> <li>- 3 out of 4 speakers lined up</li> <li>- YEPG to chair</li> <li>- MB, ASN &amp; HZ to be involved</li> <li>- RP to arrange internal catch up</li> </ul>	<b>MB, ASN &amp; HZ RP</b>	

