



## February Steering Committee Meeting Minutes

**Date/Time:** 2<sup>nd</sup> February 2021 / 18:00 – 19:30

**Location:** Online

### Invited:

Rossella Perniola	<b>RP</b>	Scotch Partners	Rodrigo Guedes	<b>RG</b>	Hodkinson Consultancy
Kostas Tachtatzis	<b>KT</b>	Integral	Richard Denteh	<b>RD</b>	Meinhardt
Abs Shah	<b>AS</b>	GBE Services	Rosin Sweeney	<b>RS</b>	CIBSE
Jen Elias	<b>JE</b>	Cundall	Nikos Gkoufas	<b>NG</b>	WSP
Tom Burton	<b>TB</b>	Fairheat	Hua Zhong	<b>HZ</b>	Nottingham Trent Uni
Gavin Lane	<b>GL</b>	Carbon Intelligence	Nita Barnor	<b>NB</b>	XCO <sub>2</sub>
Asad Ashfaq	<b>AA</b>	Dornans	Cian O'Sullivan	<b>CO</b>	Dornans
Daniel Doherty	<b>DD</b>	Dornans	Andrew White	<b>AW</b>	Dornans
Ivo		SSE	Oliver Lockhart	<b>OL</b>	Hoare Lea
Lucy Sherburn	<b>LS</b>	Fairheat			

### Agenda:

No.	Item	Comm. member	Timeframe / deadline
1.	<b>Welcome to guests and YEPG introduction.</b> <ul style="list-style-type: none"> <li>- Lot's of new faces which is great to see</li> <li>- Review of roles</li> <li>- Intro to YEPG</li> </ul>		
2.	<b>Costing podcast review.</b> <ul style="list-style-type: none"> <li>- Good feedback from listeners</li> <li>- Podcast to be made available on CIBSE podcast channel</li> </ul>	<b>AS</b>	
3.	<b>Previous actions review.</b> <b>CBNs</b> <ul style="list-style-type: none"> <li>- CBN3 – RD to review</li> <li>- CBN4 – Draft to be ready for TB review by next week</li> </ul> <b>Website</b> <ul style="list-style-type: none"> <li>- We may need to review website as there is approximately 3 or 4 years of information</li> </ul> <b>Teams</b> <ul style="list-style-type: none"> <li>- Still be set up</li> </ul>	<b>RD</b> <b>NG/OL</b>  <b>RG</b>  <b>OL</b>	
4.	<b>YEPG survey results.</b> <ul style="list-style-type: none"> <li>- Networking is one of the most common reasons cited for joining the group. Potential social event on the 12<sup>th</sup> Feb</li> <li>- Chartership events regularly set up by CIBSE, next upcoming is 16<sup>th</sup> Feb</li> <li>- Clear desire to focus on CBNs</li> <li>- There is a recognition that we need to remain realistic about how much we can output</li> </ul>	<b>GL</b>	
5.	<b>CIBSE groups collaboration.</b> <ul style="list-style-type: none"> <li>- Anyone that is interested in getting involved with other groups should contact RP who can put you in touch.</li> </ul>		
6.	<b>2021 activity planning.</b> Podcast – RIBA Stages <ul style="list-style-type: none"> <li>- Nick Reed – former CIBSE chair</li> <li>- 2<sup>nd</sup> half of Feb</li> </ul>		

No.	Item	Comm. member	Timeframe / deadline
	CBN5 – Demand Side Response <ul style="list-style-type: none"> <li>- Potentially a LETI speaker for the overview (Eric Roberts IES)</li> <li>- Batteries (ABB)</li> <li>- Perth case study</li> <li>- HZ to put group in touch with Birmingham Uni research group</li> <li>- Aim for March</li> </ul> Sub group – GL (lead), NG, NB, RP, Ivo  CBN6 – District heating regulation changes <ul style="list-style-type: none"> <li>- Subgroup – LS (lead), TB</li> <li>- OL to get in touch with Lucy and Megan from Vital</li> <li>- Aim for April</li> </ul>	<b>JE (just to put in touch)</b> <b>NB</b> <b>GL</b> <b>HZ</b>   <b>OL</b>	
<b>7.</b>	<b>CIBSE groups meeting.</b> <ul style="list-style-type: none"> <li>- 5<sup>th</sup> Feb</li> <li>- RP to talk through CIBSE/RIBA collaboration</li> <li>- RP to raise rules of thumb</li> </ul>	<b>RP</b> <b>RP</b>	
<b>8.</b>	<b>Ideal boilers – feedback from session.</b> <ul style="list-style-type: none"> <li>- Boiler manufacturers looking to diversify away from gas</li> <li>- Capitalise on specific countries/locations attributes</li> </ul>		
<b>9.</b>	<b>Consultations.</b> <ul style="list-style-type: none"> <li>- National retrofit strategy – 15<sup>th</sup> Feb</li> <li>- Future buildings standard – 13<sup>th</sup> Mar</li> </ul>		
<b>10.</b>	<b>AOB.</b>		