



November Steering Committee Meeting Minutes

Date/Time: 2nd November 2021 / 18:00 – 19:00

Location: Teams Meeting

Invited:

Michael Bennett	MB	Atelier Ten	Ruby Kessell	RK	WSP
Sofia Narro Vallejo	SNV	Cundall	Nita Barnor	NB	XCO2
Rossella Perniola	RP	Scotch Partners	Angeliki Krania	AK	Cundall
Lucy Sherburn	LS	Fairheat	Nikos Gkoufas	NG	WSP
Adam Daulby	AD	Aecom	Rodrigo Guedes	RG	Hodkinson
Hua Zhong	HZ	Nottingham. Trent Uni			

Minutes:

No.	Item	Comm. member	Timeframe / deadline
1.	Informal Introduction Opportunity for casual discussion about topics of interest, interesting news relating to energy efficiency, climate change etc. Previous discussions; <ul style="list-style-type: none"> - Insulate Britain protests - COP26 	ALL	
2.	Site Visits <ul style="list-style-type: none"> - LS to get in touch with KGN pump and tanks - SN has found contact for Crystal Building – is there interest in attending? - NG to speak to contact at KX 	LS ALL NG	
3.	Previous Events Review: CBN Humidity Control <ul style="list-style-type: none"> - 130 tickets “sold” but not many joined – 1 external beyond this group in person and 30 people online - Move the event to later and increased networking opportunity? 	RP/NG	
4.	Website/social media update: LinkedIn Page <ul style="list-style-type: none"> - NG confirmed LinkedIn page is live - NG to have separate call to catch up with Social Media (HD & SH) 	NG NG/HD/SH	
6.	EPG Update: <ul style="list-style-type: none"> - How was EPG event? - No other updates last month 	AU	
7.	Future events: Podcasts: <ul style="list-style-type: none"> - Now looking to do in YouTube video format, where one member will respond to a particular question - AD to review example questions to finalise a list to be answered CBNs: <ul style="list-style-type: none"> - Natural Ventilation event with Nat Vent Group <ul style="list-style-type: none"> o Two members from Nat Vent involved o RP to speak internally at Elementa for a third speaker o Target date? - CBN - Sustainability certifications and Net Zero <ul style="list-style-type: none"> o Potential sub topics/Speakers <ul style="list-style-type: none"> ▪ Kavita Kumari - Cundall 	AD HD RP HD GL SNV/AK	

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	<ul style="list-style-type: none"> ▪ Speaker from BRE ▪ NABERS/DfP – GL to contact Jen to understand best way to approach this subtopic (avoid repeating content of other NABERS webinars) <ul style="list-style-type: none"> ○ Target date? - Machine learning and AI relating to building services and operation <ul style="list-style-type: none"> ○ Need to flesh expand on this topic ○ Potentially collaborate with the intelligent buildings group ○ Target date? 	HD GL MB/HD	
8.	Winter Games <ul style="list-style-type: none"> - February target date? - SNV, AK & RP to share previous - UCL confirmed as available venue - Who would like to lead this? 	TBC AK	
9.	AOB <ul style="list-style-type: none"> - Current consultations – are there any that YEPG would like to provide a response on? 	ALL	