



CIBSE Payments Form

PERSONAL DETAILS

Membership Number

Title First Name(s)

Surname

Home address

Post code

Work address

Post code

Email Address

Telephone Number

CREDIT / DEBIT CARD DETAILS

Please tick:

Mastercard

Visa

Visa/Delta

Maestro

Card Number

Valid from / Expiry Date /

Issue Number (For Maestro only) Security Code

Address details card is registered to

Post code

Please debit card to the amount of £

Signature of Cardholder Date / /

DIRECT DEBIT

Direct Debit 1 Installment



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Please fill in the below details using a blue or black pen and return to CIBSE, 222 Balham High Road, London SW12 9BS:

Originator's Identification Number: 6 5 9 0 3 5

Name(s) of the Account Holder(s)

Account Number

Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager

Bank/Building Society

Address

Post code

Please pay CIBSE Direct Debits from the account detailed in this instruction subject to the safeguards issued by the Direct Debit Guarantee. I understand that this instruction may remain with CIBSE and, if so, details will be passed electronically to my Bank / Building Society.

All members have the option to make a donation of £5.00 to the Benevolent Fund with their annual subscription. As a Direct Debit payer this fee will be automatically added each year, to your subscription. If you would like to opt out of making this donation please tick here

Signature of Account Holder

Date / /

The Direct Debit Guarantee



This guarantee should be detached and retained by the Payer.

- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank Building Society.
- If the amounts to be paid or the payment dates change CIBSE will notify you at least 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by CIBSE or your Bank or Building Society you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.