

# Membership Fees

Valid from 1st July 2017

## APPLICATION FEES

A non-refundable application fee is payable by all new applicants, i.e. those who are not already in CIBSE membership. If you are transferring from one grade of membership to another, you will not need to send an application fee.

## INTERVIEW FEES

The interview fee is payable with the application form if your application is for the Member and Associate grades. New members applying for the Fellow grade are required to submit an interview fee. Members applying for the Licentiate Grade via the Alternative Route are also required to submit an interview fee.

## SUBSCRIPTION FEES

All subscription fees run on an annual basis from 1st January to 31st December each year. Fees are not dependent on date of joining and therefore not prorated.

## Fees due when applying or upgrading your membership

The subscription fee and where applicable Engineering Council (EngC) Registration entry fee, application fee and interview fee, must be submitted with your application.

The first year's subscription fee, application fee and EngC Interim Registration fee (if applicable) must be paid when applying for the following grades: Affiliate, Student (Part Time) and Graduate.

The subscription fee and EngC Registration Entry fee (if applicable) when applying for Fellow, Member, Associate, Licentiate and Companion will be taken when your membership is confirmed by CIBSE. If you have already paid the annual subscription fee for another grade, the difference between this rate and the new grade rate is payable at this stage.

For further details please see the fees section of your application form.

Member Grade	Application Fees	Interview Fees	Annual Subscription Fees	
			Standard	Discounted*
Fellow	£110	£150	£278	£264
Member	£85	£120	£253	£240
Associate	£65	£120	£185	£176
Licentiate	£45	£100 if applicable	£139	£132
Graduate	£20	n/a	£101	£96
Companion	£70	n/a	£215	£204
Affiliate	£20	n/a	£127	£121
Student – Full Time	n/a	n/a	Free for duration of course	
Student – Part Time	n/a	n/a	£38	£38

\* Discounted annual subscription fees are only available for existing members if paying by Direct Debit.

## ENGINEERING COUNCIL REGISTRATION FEES

For members who are registered with the Engineering Council the following fees apply in 2017:

Registration Grade	Entry Fee**	Annual Fee	Reduced Annual Fee*
CEng	£49.20	£37.90	£17.10
IEng	£41.60	£32.00	£14.30
EngTech	£17.00	£18.40	£8.20
Interim CEng and IEng	£10.10	£13.50	N/A

\*A reduced Engineering Council Registration Fee is only available to those who have applied for a reduced Annual Subscription Fee. The reduced fee is not applicable for Interim CEng or IEng.

\*\*The Entry Fee is payable for your first year's registration with the Engineering Council only. For each subsequent year you will pay the Annual Fee.

## OTHER APPLICATION FEES

### Academic Assessment

Fee	£
Qualification Assessment Fee*	80

\*Fee only payable for non-members. If you apply for membership within 6 months of assessment, this fee will be deducted from your first subscription payment.

### Mutual Recognition Agreements

Route	£
Mutual recognition agreements with international institutions	85
EU Directive	85

### Technical Report Route and Experiential Learning Route for CEng and IEng

Fee	£
Administration fee	110
Assessment fee	170
Interview fee	180

## REDUCED SUBSCRIPTION RATES

If you have retired from full time employment, are currently out of work, on maternity or paternity leave, or earning less than £7,500 then you can apply for a reduced membership subscription fee of £51.00. Please visit [www.cibse.org/fees](http://www.cibse.org/fees) to download the reduced subscription application. The form should be completed and returned to [memberships@cibse.org](mailto:memberships@cibse.org) or posted to Membership Subscriptions, CIBSE, 222 Balham High Road, SW12 9BS, UK.

Please note that the reduced subscription rate operates in the same way as the annual subscription and so runs on an annual basis from 1st January to 31st December every year.

The reduced subscription rate is not prorated, and only eligible for those who have been in membership for one year or more. The reduced subscription must be applied for on an annual basis, except for those who are retired.

Members residing in Sri Lanka or the People's Republic of China, with earning less than £10,000 are entitled to apply for a discounted subscription. Members residing in Sri Lanka can receive a 60% discount on their subscription fee. Members residing in the People's Republic of China can receive a 40% discount on their subscription fee. Please contact [memberships@cibse.org](mailto:memberships@cibse.org) for more information.

## REINSTATEMENT FEES

Members who have lapsed and wish to rejoin the Institution must pay the current year's subscription fee and the application fee relating to their membership grade.

Members who are registered with the Engineering Council must pay all back dated Engineering Council fees.

## HOW TO PAY

### Direct Debit Payments

A discounted annual subscription is available to existing members who opt to pay by Direct Debit. Please note that members must hold a UK bank account to pay by direct debit. The Direct Debit rate is not initially available when transferring from one grade to another during the year but can be set up for all future years' subscriptions. Direct Debit is CIBSE's preferred method of payment as it helps keep costs to a minimum and ensures your membership fees are put to best use.

### Credit or Debit Card

We accept the following credit and debit cards: Mastercard, Visa, Visa/Delta.

Please note that we do not accept Amex or Laser Cards.

You can pay your membership fees by credit/debit card online at [www.cibse.org/members](http://www.cibse.org/members)

*All payments due are in pounds sterling.*

### BACS / Online Banking

Payment can be made to:

Sort Code: 60-01-34

Bank Account: 21610010

Swift Code: NWBK GB2L

IBAN: GB50 NWBK 6001 3421 6100 10

Bank Account Name: CIBSE

National Westminster Bank plc

PO Box 368

128 Balham High Road

London

SW12 9AE

Please give your membership number as the transaction reference number and return the remittance advice to enable us to allocate your payment. If you do not supply a remittance advice your payment will remain unallocated.

### Cheque / Money Order / Bankers Draft

Cheques should be drawn on a UK bank account and made payable to CIBSE.

Bankers Drafts should be made payable to CIBSE.

## CONTACT US

CIBSE, 222 Balham High Road, London, SW12 9BS, UK

Tel: +44 (0)20 8772 3655

Email: [memberships@cibse.org](mailto:memberships@cibse.org)