

**Minutes of the CIBSE Lifts Group
Annual General Meeting**

21 February 2024, 1545-1615h



PRESENT

Adam Scott
Dave Cooper
John Bashford
Michael Bottomley
Nick Mellor
Phil Pearson
Richard Peters (Online)
Stefan Kaczmarczyk (Online)
Vincent Sharpe
Wee Chuan Lim
Adrian Catchpole (CIBSE President)

Refer Registered Attendees list.

APOLOGIES

John Carroll
Rory Smith

DISTRIBUTION

Those present, apologies and web site

**The Chartered Institution of
Building Service Engineers**

222 Balham High Road
London SW12 9BS

Telephone 020 8675 5211
Facsimile 020 8675 5449
www.cibse.org

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| 1. | <p>Welcome and apologies</p> <p>The meeting was opened by MB.</p> | Note | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | <p>Minutes of previous meeting</p> <p>The previous minutes were reviewed and accepted without amendment.</p> | Note | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | <p>Matters arising</p> <p>MB/WCL shared CLG to Society findings. We hope to complete the transition by the launch of CIBSE Guide D 2025.</p> | Note | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | <p>Report for 2023</p> <p>WCL presented a summary of the activities for 2023. The slides for this presentation are attached to these minutes.</p> | Note | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | <p>AGM Elections</p> <p>NEW Nominations of 2024:</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 10px;">Chair</td> <td>MICHAEL BOTTOMLEY</td> </tr> <tr> <td>Vice Chair</td> <td>PHILL PEARSON</td> </tr> <tr> <td>Secretary</td> <td>WEE CHUAN LIM</td> </tr> <tr> <td>Treasurer</td> <td>RICHARD PETERS</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Events Organiser (North/South of England)</td> <td>PHILL PEARSON /
ERKAN SOYDAN</td> </tr> <tr> <td>BSI Representative</td> <td>ADAM SCOTT</td> </tr> <tr> <td>Event Exhibition</td> <td>JOHN BASHFORD</td> </tr> <tr> <td>Training Development</td> <td>DAVID COOPER</td> </tr> <tr> <td>Press & Publicity</td> <td>PAUL CLEMENTS</td> </tr> <tr> <td>LEIA Representative</td> <td>NICK MELLOR</td> </tr> <tr> <td>University of Northampton Representative</td> <td>STEFAN KACZMARCZYK</td> </tr> <tr> <td>SAFED Representative</td> <td>JONATHAN BRACKEN</td> </tr> <tr> <td>INITA Representative</td> <td>VINCE SHARPE</td> </tr> <tr> <td>International Representative USA</td> <td>RORY SMITH</td> </tr> <tr> <td>International Representative AU</td> <td>JOHN CARROLL</td> </tr> </table> | Chair | MICHAEL BOTTOMLEY | Vice Chair | PHILL PEARSON | Secretary | WEE CHUAN LIM | Treasurer | RICHARD PETERS | | | Events Organiser (North/South of England) | PHILL PEARSON /
ERKAN SOYDAN | BSI Representative | ADAM SCOTT | Event Exhibition | JOHN BASHFORD | Training Development | DAVID COOPER | Press & Publicity | PAUL CLEMENTS | LEIA Representative | NICK MELLOR | University of Northampton Representative | STEFAN KACZMARCZYK | SAFED Representative | JONATHAN BRACKEN | INITA Representative | VINCE SHARPE | International Representative USA | RORY SMITH | International Representative AU | JOHN CARROLL | Note |
| Chair | MICHAEL BOTTOMLEY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vice Chair | PHILL PEARSON | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Secretary | WEE CHUAN LIM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Treasurer | RICHARD PETERS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Event Exhibition | JOHN BASHFORD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Training Development | DAVID COOPER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Press & Publicity | PAUL CLEMENTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LEIA Representative | NICK MELLOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| University of Northampton Representative | STEFAN KACZMARCZYK | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SAFED Representative | JONATHAN BRACKEN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INITA Representative | VINCE SHARPE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| International Representative USA | RORY SMITH | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| International Representative AU | JOHN CARROLL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

6. Events in 2024

PP reported that the Executive were planning the following seminars/events:

Note

- AGM and Seminar, 21 Feb 2024 (London).
- Scotland Regional Seminar, 2 May 2024
- Manchester Seminar, 18 June 2024
- Lift and Escalator Symposium, 18-19 September 2024 (Northampton)
- Build2Perform, 13-14 November 2024 (London)
- Annual Seminar, 12 November 2024 (London)
- AGM and Evening Seminar, 19 Feb 2025 (London)

Full details of these events and instructions on how to book will be posted on the web site www.cibseliftsgroup.org .

CL extended an open invite to the group to suggest topics for future seminars.

7. Education, Training and CPD

David Cooper provide updates on the available resources and upcoming online CPD.

Note

8. Treasurer's report

A copy is attached to these minutes.

Note

CIBSE Lifts Group Accounts end 2023 record a balance of £7,781.40.
We are financially secure, allowing us to underwrite events not held at Balham and thank speakers by taking them to dinner.
We have historically held a dedicated CIBSE Lifts Group bank account; CIBSE would like us to shut this down as it is difficult to account for it in their submissions to the Charity Commission.

We are trying their budgeting system for 2024; we have an approved budget of £1070 and will claim against this. If this works for us, we will propose to shut down the CIBSE Lifts Group account next year. At that point, we can discuss what to do with the current balance.

9. Standards and Regulations

AS provided updates. Refer to attached slides for summary.

Note

10. Any other business

Paul Clements provided updates about the CLG LinkedIn channel.

Note

11. Next meeting

The next Lifts Group AGM and Evening Meeting will be on 19 February 2025 (confirmed details + information of the seminars mentioned above, will be available via CLG events page. <https://www.cibse.org/lifts-group/events>)

Note

12.

Close and Seminar

MB: Thank you for the support and being members of the CLG. If anyone is interested and are not members, please encourage them to. It is free to join. The purpose is to share any useful information upskill and to share knowledge.

Note

END



Annual General Meeting

21 February 2024

Agenda

1. Welcome and apologies
2. Minutes of previous meeting
3. Matters arising
4. Report for 2023
5. Election of officers
6. Events in 2024
7. Education, Training & CPD
8. Treasurer's report for 2024
9. Standards and regulations
10. Any other business
11. Date of next Annual General Meeting
12. Seminar - Introduction to Building Safety Act

1. Welcome and Apologies

Michael Bottomley



2. Minutes of Previous Meeting

Chuan Lim



**Minutes of the CIBSE Lifts Group
Annual General Meeting**

16 February 2023, 1700-1900h



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222 Balham High Road
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PRESENT

Refer Registered Attendees list.

APOLOGIES

John Carroll
Nick Mellor
Phill Pearson
Richard Peters
Rory Smith

DISTRIBUTION

Those present, apologies and web site

1. Welcome and apologies

The meeting was opened by AS.

Note

2. Minutes of previous meeting

The previous minutes were reviewed and accepted without amendment.

Note

3. Matters arising

None.

Note

4. Report for 2022

WCL presented a summary of the activities for 2022, including the LES in-person after Covid. The slides for this presentation are attached to these minutes.

Note

5. AGM Elections

NEW Nominations of 2023:

Chair	MICHAEL BOTTOMLEY
Vice Chair	PHILL PEARSON
Secretary	WEE CHUAN LIM
Treasurer	RICHARD PETERS
<u>Events</u> Organiser (North of England)	PHILL PEARSON
<u>Events</u> Organiser (South of England) & Technical Editor CIBSE Guide D	GINA BARNEY
BSI Representative	ADAM SCOTT
Event Exhibition	JOHN BASHFORD
Training Development	DAVID COOPER
Press & Publicity	PAUL CLEMENTS
LEIA Representative	NICK MELLOR
University of Northampton Representative	STEFAN KACZMARCZYK
SAFED Representative	VINCE SHARPE
International Representative USA	RORY SMITH
International Representative AU	JOHN CARROLL

Note

Proposer:
Derek Finch

Secunder:
Jonathan Beebe

MB: Thanked AS for his service as chair over the last 4 years

6.	<p>Events in 2023</p> <p>GB reported that the Executive were planning the following seminars/events:</p> <ul style="list-style-type: none"> • AGM and Seminar 1, 16 Feb 2023 (London). • Seminar 2 - Manchester, 6 June 2023 • Lift and Escalator Symposium, 20-21 September 2023 (Northampton) • Annual Seminar, 29 November 2023 (London) – May be combined with Build2Perform in December. • AGM and Evening Seminar, 21 Feb 2024 (London) <p>Full details of these events and instructions on how to book will be posted on the web site www.cibseliftsgroup.org.</p> <p>AS extended an open invite to the group to suggest topics for future seminars.</p>	Note
7.	<p>Education, Training and CPD</p> <ul style="list-style-type: none"> • CIBSE + LEIA Collaboration • Paul Clements to create regular posts via LinkedIn. 	Note
8.	<p>Treasurer's report</p> <p>A copy is attached to these minutes.</p>	Note
9.	<p>Standards and Regulations</p> <p>AS and GB provided updates. Refer to attached slides for summary.</p>	Note
10.	<p>Any other business</p> <p>None.</p>	Note
11.	<p>Next meeting</p> <p>The next Lifts Group AGM and Evening Meeting will be on 21 February 2024 (confirmed details + information of the seminars mentioned above, will be available via CLG events page. https://www.cibse.org/lifts-group/events)</p>	Note
12.	<p>Close and Evening Seminars</p> <p>AS: Thank you for the support and being members of the CLG. If anyone is interested and are not members, please encourage them to. It is free to join. The purpose is to share any useful information upskill and to share knowledge.</p>	Note

END

3. Matters Arising

Chuan Lim



CIBSE LIFTS GROUP  SOCIETY

Special Interest Groups

CIBSE's Special Interest Groups encompass topics that cut across our building services engineering disciplines to provide up to date information and resources.

- ASHRAE
- BUILDING SIMULATION
- CHP & DISTRICT HEATING
- DAYLIGHT GROUP
- ELECTRICAL SERVICES
- ENERGY PERFORMANCE
- FACILITIES MANAGEMENT
- HEALTHCARE
- HOMES FOR THE FUTURE
- HVAC SYSTEMS
- INFORMATION TECHNOLOGY (IT) & CONTROLS
- INTELLIGENT BUILDINGS
- **LIFTS**
- NATURAL VENTILATION
- RESILIENT CITIES
- SCHOOL DESIGN

Each group offers a programme of events each year from which you can participate to fulfil your CPD, as well as communicating with their members about the relevant policy and guidance updates for their chosen area of interest.

Our specialist interest groups are **run by committees; teams of volunteers that are elected annually at each group's Annual General Meeting.** Group members wishing to become a part of the committee can put their name forward for election when the date is announced to the group. The group chairs sit on the CIBSE Council.

Committees can co-opt members at any point throughout the year. **General members of group committees do not need to be a CIBSE member;** they just need to be a member of the Specialist Interest Group. Officer roles (Chair, Vice Chair, Honorary Treasurer and Honorary Secretary) do have membership requirements for election.

Currently

$$\begin{aligned} \text{CLG Members} &= \text{CIBSE Members} + \text{Non CIBSE Members} \\ &= 1017 + 723 \\ &= 1763 \end{aligned}$$

CIBSE Membership Grade	Number of CLG members 2022
Honorary Fellow	3
Fellow (FCIBSE)	82
Member	545
Associate (ACIBSE)	70
Licentiate (LCIBSE)	35
Affiliate	224
Graduate	37
Student Part Time and Apprentices	10
Student Full Time	11
Total	1017

Activities

Executive meetins
4-5 seminars/events annually
AGM
CIBSE Guide D
General assistance to industry

The Officer Nominations for 2024 are:

Chair - Michael Bottomley
Vice Chair - Phil Pearson
Secretary - Wee Chuan Lim
Treasurer - Richard Peters



The Committee Position Nominations for 2024 are:

Events Organiser (North and South) - Phil Pearson / Erkan Soydan
BSi Representative - Adam Scott
Event Exhibition - John Bashford
Training Development and SAFED Representative - David Cooper
Press and Publicity - Paul Clements
LEIA Representative - Nick Mellor
University of Northampton Representative - Stefan Kaczmarczyk
INITA Representative - Vince Sharpe
International Representative USA - Rory Smith
International Representative AU - John Carroll

Societies

CIBSE societies represent key specialisms of the building services industry, offering professional recognition to their members and support the science, art and practice of their field.



The 'corporate supporters' of CIBSE because we are a group of businesses who collaborate to give financial, technical and moral backing to a wide range of initiatives led by the Institution.



SOCIETY OF LIGHT AND LIGHTING (SLL)

With over **3300 members globally**, the SLL is recognised as an authority on lighting and welcomes all who are interested in any aspect of the world of light, lighting, and its design or application, with an impressive library of **publications**.

SLL **Sustaining Members** are a network of businesses who collaborate to give financial, technical and moral support to a wide range of Society initiatives. The Electrotechnical Certification Scheme (**ECS**) accepts applications from members SLL for the Professionally Qualified Person (PQP) card, providing construction site access.

The SLL offers different grades of membership, depending on lighting knowledge and experience.

- **Student Membership**
- **Affiliate Membership**
- **Associate Member (AMSL)**
- **Member (MSLL)**
- **Fellow (FSLL)**



SOCIETY OF FAÇADE ENGINEERING (SFE)

Formed in 2004 as a joint initiative of CIBSE, IStructE and the RIBA, with about **1700 members**

It is now also possible to apply for MCIBSE CEng status through a **tailored Façade Engineering route**, which will also grant MSFE status. This will ensure that at least one interviewer on the panel is a façade engineer familiar with the experience required of façade engineers applying through this route.

- **Student Membership**
- **Affiliate Membership**
- **Associate Member (AMSL)**
- **Member (MSLL)**
- **Fellow (FSLL)**



INSTITUTE OF LOCAL EXHAUST VENTILATION ENGINEERS (ILEVE)

The ILEVE recognise competence in the practical application of local exhaust ventilation and to raise awareness of the importance of good air quality and ventilation in workplaces.

Providing a membership designation **FILEVE, MILEVE, AILEVE** as a credential giving others evidence of demonstrated knowledge and skills. Setting the criteria for best practice in the profession

ILEVE corporate members are issued with **competency cards** to demonstrate their accredited fields of expertise. New cards are issued each year and the expiry date is clearly shown, ensuring that demonstrated competencies are up-to-date.



SOCIETY OF DIGITAL ENGINEERING (SDE)

Formed to provide a home for those involved in digitising the built environment, either as designers, contractors, manufacturers, clients, facility managers or software vendors.

SDE Partner Membership offers organisations the opportunity to 'Partner' with the Society of Digital Engineering and its members.

Those involved in the higher management of digital engineering on projects will be able to join as Associates, Members or Fellows, to recognise their seniority in the industry and gain designatory letters of **ASDE, MSDE or FSDE**

Digital Engineering Series | 18 CPD

The Digital Engineering Series is aimed at those involved in all stages of a project: engagement, design, construction, handover, and use of a constructed asset.

Each module purchased comes with a complimentary relevant publication to support your learning experience. View [Digital Engineering publications](#)

These Digital Engineering Series modules reflect the contents of the BS and PAS 1192 series. These have now been largely superseded by the ISO 19650 series. However, the processes and procedures remain the same, even if some of their names have changed. For a better understanding of these changes, please refer to PD 19650-0, which covers the transition from the "1192 series" to the ISO 19650 series.



SOCIETY OF PUBLIC HEALTH ENGINEERS (SoPHE)

The Society of Public Health Engineers (SoPHE) aims to provide a higher profile and focus for public health engineers within CIBSE.

The Society has its own classes of membership independent of those of CIBSE: (**ASoPHE, MSoPHE, FSoPHE**)

A society charge of £10-£30 over and above the lowest cost membership enables us to fund a greater level of activity and there is also a membership class for companies - **SoPHE Industrial Associates** - who wish to be involved with the Society's work.

Annual Technical Conference, Quarterly Newsletter and to attract YEN, talks and site visits arranged in 2023.

- The SLL Lighting Handbook (2018)
- The SLL Code for Lighting (2022)

SLL Lighting Guides

- SLL Lighting Guide 0: Introduction to light and lighting (2017)
- SLL Lighting Guide 1: The industrial environment (2012, updated 2018)
- SLL Lighting Guide 2: Lighting for healthcare premises (2018)
- SLL Lighting Guide 3: Sports lighting (2023)
- SLL Lighting Guide 4: Lighting for education (2011) (under review)
- SLL Lighting Guide 5: The exterior environment (2016)
- SLL Lighting Guide 6: Offices (2022)
- SLL Lighting Guide 8: Lighting for museums and art galleries (2021)
- SLL Lighting Guide 9: Lighting for communal residential buildings (2022)
- SLL Lighting Guide 10: Daylighting - A guide for designers (2014)
- SLL Lighting Guide 11: Surface reflectance and colour (2001)
- SLL Lighting Guide 12: Emergency lighting (2022)
- SLL Lighting Guide 13: Lighting for places of worship (2014, updated 2018)
- SLL Lighting Guide 14: Control of electric lighting (2022)
- SLL Lighting Guide 15: Transport buildings (2017)
- SLL Lighting Guide 16: Lighting for stairs (2017)
- SLL Lighting Guide 17: Lighting for retail premises (2018)
- SLL Lighting Guide 18: Lighting for licensed premises (2018)
- SLL Lighting Guide 19: Lighting for extreme conditions (2018)
- SLL Lighting Guide 20: Lighting for facilities management (2022)
- SLL Lighting Guide 21: Protecting the night-time environment (2021)
- SLL Lighting Guide 22: Lighting for control rooms (2022)

Other SLL Lighting Publications

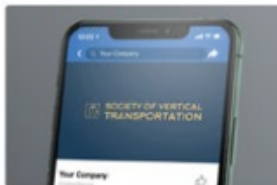
- Commissioning Code L: Lighting (2018)
- TM56 Creating a circular economy in the lighting industry (2021)
- TM55.2 Embedded carbon in building services: lighting (2023)
- Reflections on 100 years of lighting in the UK (2023)

If we become a SOCIETY

POSSIBILITIES

New Name and LOGO

- Society of Vertical Transportation (SVT)



Regional and Young Engineers / Apprentice Networks

- UK - London and South East
- UK - Midlands
- UK - Scotland
- UK - Wales

- India
- Dubai
- Hong Kong
- Singapore
- KSA
- ...

More Publicity

- New publicity drive
- Opportunity to create more focused registration process to better understand the members' areas of interest and expertise
- Hopefully can improve event attendance

Succession

- The current committee is very stretched.
- More roles creates a pool of candidates for taking on committee responsibilities.
- Provide wider prospective of the industry

Targeted Learning and Events

- Technical
- Installation
- Construction
- Sales
- Repair
- Service
- Production
- Operations
- Compliance
- Inspection
- Health & Safety
- Project Management
- Traffic analysis
- Legislation, Codes and Standards
- ESG
- Contracts and financial awareness

Additional Funding

- Dedicated budget
- Trade affiliation
- Bursaries
- Scholarships and awards
- Gala Dinners
- Courses, Seminars + Training

More Publication

- CIBSE Guide D
- Design Handbooks
- Industry focused library / database

Route to qualification and grades of membership

- Student Membership
- Affiliate Membership
- Associate Member (AMSVT)
- Member (MSVT)
- Fellow (FSVT)

Refer Draft UK-SPEC-HRB VT Annex

CONCERNS

Limited CIBSE Support

- Although much improved in 2023, CIBSE depends on each Society / Group to lead and run all their activities. We do not think we will be receiving more support, even as a society.
- We may not gain access to the membership data collected due to privacy and confidentiality.

Route to qualification and grades of membership require more commitment

- The qualified VT Panel will need to be identified. Initially from the CLG Committee and hopefully more when more are professionally qualified via the bespoke VT route.

Committee is already stretched

- The current committee needs to grow with new volunteers to take on roles, it has been very difficult to attract new members willing to commit time.
- At least for the initial year of the Society, the current committee will be responsible. These usually lands on the shoulder of the same individuals.

Cost

- Society requires payment towards CIBSE and Society.

CIBSE takes over funding account

- At the moment CLG maintains a separate account and am free to decide how funds are used. Will we lose that autonomy?

Society of Facade Engineer (SFE) Feedback

- 1700-2000 members
- Need to pay for CIBSE and Society membership
- Events usually only attended by Facade related members
- 350 attended GALA dinner in Park Lane, £500/ ticket
- They have a budget but have not idea how the profits are used.
- Bespoke route to Facade Engineering qualification started 18 months ago.
- Require assessor training
- CIBSE support is generally lacking. many of the communication staff have left.
- Organising events still a huge weight on handful of volunteers. Finding succession is really difficult.

We intend to start the transition through 2024, hopefully will be completed at the launch of CIBSE Guide D 2025.

Please email suggestions and/or concerns to

liftsgroup@cibse.org

4. Report for 2023

Chuan Lim



16 February 2023

AGM and Evening Seminar - London

6 June 2023

Seminar - Manchester

2 November 2023

Annual Seminar - London



"Impact of Digital Switch"

by Matt Davies, AVIRE

[Presentation](#) | [Recording](#) >>



"Emergency Lift Communication DTMF and Mobile GSM Gateways"

by Jason Godwin, 2N

[Presentation](#) | [Recording](#) >>

CIBSE Lifts Group Manchester Seminar - 6 June 2023



Following the success of the June 2022 Seminar, the CLG welcomed an even larger crowd this year at the Manchester Chambers of Commerce to discuss the relevant theme of "Accessibility".



Adam Scott, Technical director of vertical transportation at Sweco, and BSI codes and standards representative for the CIBSE Lifts Group presented "Our Accessible World and the New Part 70".



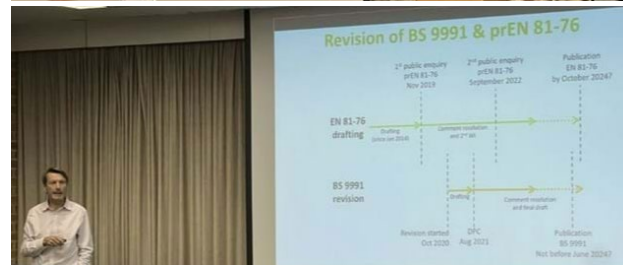
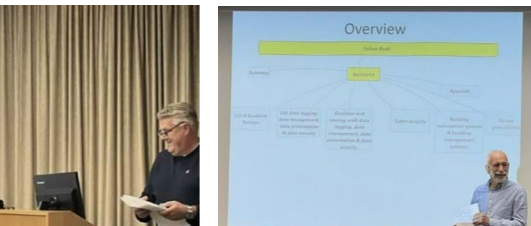
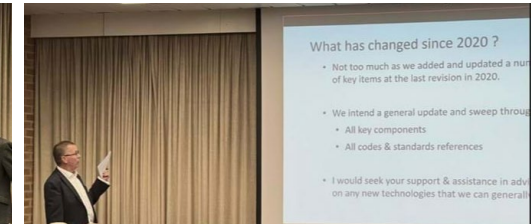
Phil Pearson, director of Pearson Consult and vice-chair of CIBSE Lifts Group, presented "BS8300 Design of accessible and inclusive built environment", providing an overview of the revised standard.

We would have had even more attendees online, if not for the unfortunate technical issues for which we sincerely apologised. We look forward to welcoming all to the next event!

CIBSE Lifts Group Annual Seminar 2023

The Lift and Escalator industry packed CIBSE HQ on 2 November to hear the lead authors review and discuss updates being considered for the 2025 revision of CIBSE Guide D: Transportation Systems in Buildings.

[Watch Recording](#) →



20-21 September 2023

2023 - 14th Symposium on Lift and Escalator Technologies, Hilton Hotel Northampton



15th Symposium on Lift & Escalator Technologies

18 - 19 September 2024

The Lift & Escalator Symposium brings together experts from the field of vertical transportation, offering opportunities for speakers to present peer reviewed papers on the subject of their research. Speakers include industry experts, academics and post graduate students.

Registration is now open.

[Register](#)



In **“Whole Life Carbon & Lifts –Modelling embodied carbon and operational energy”**

Adam Scott of SWECO looked at the problems with, and techniques for getting real benefits in building performance.

In **“Lifts and building safety - lifts for evacuation”**

Nick Mellor Managing Director of The Lift and Escalator Industry Association (LEIA) explored the current and future development of standards describing evacuation lifts.



For the first time the CIBSE Lifts Group was speaking at the event on A Vertical Transportation Perspective, in the Vision Theatre, chaired by Michael Bottomly from the CIBSE Lifts group.

5. Election of Officers

Chuan Lim



Officers for 2024 are:

The Officers for 2024 are:

- Chair - Michael Bottomley
- Vice Chair - Phil Pearson
- Secretary - Wee Chuan Lim
- Treasurer - Richard Peters

The Committee Positions for 2024 are:

- Events Organiser (North and South) - Phil Pearson / Erkan Soydan
- BSi Representative - Adam Scott
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- INITA Representative - Vince Sharpe
- International Representative USA - Rory Smith
- International Representative AU - John Carroll

6. Events in 2024

Chuan Lim



New for
2024!

Annual General Meeting 2024 and Seminar (London)

21 February 2024, 1530 - 1800h

CIBSE HQ - Balham

[Register here](#)

Scotland Regional Seminar

30 April 2024

[Register here](#)

Manchester Seminar

26 June 2024

[Register here](#)

15th Lifts and Escalator Symposium

18-19 September 2024

[Register here](#)

Build2Perform at London Excel

13-14 November 2024

[Register here](#)

Annual Seminar

12 November 2024

Details to follow

Full Details and instructions to register will be posted on the CLG Website under EVENTS.

www.cibseliftsgroup.org



7. Education Training and CPD

David Cooper



- Learning Portal
- Lift and Escalator Library
- Lift and Escalator Symposium
- TSIB
- CIBSE Online Course (CPD)

8. Treasurer's Report for 2023

Richard Peters



CIBSE Lifts Group Accounts 2023

	Expenditure	Income	
Balance brought forward as at 1 February 2023			£7,185.33
HSBC - 25 February 2023			
Monthly account fee	£5.40		£7,179.93
Gina Barney - 7 March 2023			
AGM Expenses, including Executive Dinner	£815.42		£6,364.51
HSBC - 25 March 2023			
Monthly account fee	£5.00		£6,359.51
HSBC - 25 April 2023			
Monthly account fee	£5.40		£6,354.11
HSBC - 25 May 2023			
Monthly account fee	£5.00		£6,349.11
Greater Manchester Chamber of Commerce - 25 May 2023			
Room Hire re Spring meeting & AV Hire	£566.00		£5,783.11
HSBC - 25 June 2023			
Monthly account fee	£5.40		£5,777.71
HSBC - 25 July 2023			
Monthly account fee	£5.00		£5,772.71
HSBC - 25 August 2023			
Monthly account fee	£5.00		£5,767.71
HSBC - 25 September 2023			
Monthly account fee	£5.00		£5,762.71
HSBC - 25 October 2023			
Monthly account fee	£5.00		£5,757.71
Eventbrite - 9 November 2023			
Registration fees for Annual Seminar		£2,299.68	£8,057.39
Gurkhas Restaurant Balham - 21 November 2023			
CLG Executive Dinner	£260.59		£7,796.80
HSBC - 25 November 2023			
Monthly account fee	£5.00		£7,791.80
HSBC - 25 December 2023			
Monthly account fee	£5.40		£7,786.40
HSBC - 25 January 2024			
Monthly account fee	£5.00		£7,781.40
Balance as at 31st January 2024			£7,781.40

Richard Peters
Treasurer.

9. Standards and Regulations

Adam Scott



Codes & Standards - National

National Matters

- Announcement from government due imminently which will permit the use of CE mark in parallel with UKCA, *indefinitely*.
- Approved Document Parts B and M have ongoing research to inform a revision but no imminent publication. Grenfell inquiry due Summer now which will influence content of certainly Part B and possibly Part M.
- Government announcement this week on second stairs and evacuation lifts – clarified evacuation lifts will *not* be mandated for residential buildings above 18 m.
- Consultation launched on new minimum standards on energy efficiency proposed by the revision of Part L2.
- Guide D 2025 revision well underway.



Codes & Standards - National

National Matters

- **BS 5655-11/12:** revision panel formed and underway. Intent to combine into single document for both electric and hydraulic.
- **BS 8899:** mod of fire lifts will then follow
- **BS 5655-6:** planned to follow back end of 2024 and align in particular with revision of CIBSE Guide D
- **BS 8486:** testing family needs expansion to pick up evacuation lift testing.
- **BS 7255:** now published. Intent is for organisations to use BS 7255 to develop their RAMS.
- **BS 9991:** fire design residential buildings. Now towards the end of comment resolution. Evacuation lifts is key topic being delayed by not having Part 76 to reference. June 2024 is earliest possible publication date. If 76 is not available, then 9991 would reference industry guidance which would reflect draft Part 76.
- **BS 9999:** revision not yet started, will follow once BS 9991 published and Part 76 available.
- **BS 8300:** under review currently controlled by B/559.



Codes & Standards - International

International Matters

- **ISO8100-32:** formal technical report to support the use of is underway.
- New proposal for a standard to define digital data language for lift information. Focus is what are the data points and how should they be used.
- **EN81-76:** latest publication estimate is October - December 2024.
- **ISO 8100-1/2:** due to be published Q1 2025. Significant update, with lots of “may” changed to “shall” which makes them mandatory. There will be an ISO and an EN ISO version.
- **EN115-5:** replacing escalators standard is under revision as well. DPC back end of this year.
- **EN115-1:** . ISO 8103-1 will become harmonized towards the end of 2025 and will replace EN 115-1. It will include a requirement for additional fall protection – details still being developed but likely to apply when the fall hazard to >2 m.
- **EN81-28:** nearly complete. Will be out for DPC later this year.



10. Any Other Business

Chuan Lim



11. Date of next AGM

Tentatively 19 February 2025



- 336 Follows on previous group
- Increased to 642 with new page – Aiming for 1,000 Followers in 2024.
- 50 Posts throughout 2023.
- Regular posts planned for 2024.
- Collaborations with Lift Industry News, LEIA Sharing Posts, News Articles, etc.



liftsgroup@cibse.org

Updates on CLG Website

A screenshot of the CIBSE website's 'Lifts Group' page. The page features a blue header with the CIBSE logo and navigation menus. The main content area is white with a blue sidebar on the left containing a 'Lifts Group' menu. The central text describes the group's purpose and lists members. A 'Related content' section on the right lists various documents and guides. The page is presented at a slight perspective against a dark blue background.

CIBSE

← Back To Special Interest Groups

Knowledge & Research | Membership & Registration | Training | Policy & Insight | What's On | Get Involved

Lifts Group

Lifts Group

- Events
- Codes and Standards
- Learning Portal
- Lifts Group Committee
- Minutes of Past Meetings
- Contact the Lifts Group

The CIBSE Lifts Group is formed of members who have an interest in vertical transportation. The group meets regularly to promote technical standards, training and education, publications and various aspects of the industry.

We have regular seminars which are traditionally well attended and deal with specific topics.

The group, although formal in structure and operation, is a friendly meeting place for those interested in lifts and escalators and everybody with an interest in vertical transportation systems including:

- Manufacturers, Suppliers and Installers
- Building Owners and Operators
- Insurers
- Consultants
- Academics and Researchers
- Trade Press

As a member you will receive information on special visits, seminars and activities which are arranged by the Group or are of interest to the Group, keeping you up to date with industry and institutional activities. Members are encouraged to make attendance of the Group's AGM a priority.

As a body representing Building Services Engineers in all areas of building services engineering, the Institution's standing and, hence, that of the members, benefits from the willingness of members who give time and expertise to the committees and panels who run the Institution and formulate the views of the profession. By indicating an interest in the vertical transportation and a willingness to participate, members facilitate this process.

Related content

- Content
Codes and Standards →
- Knowledge
Escalators and moving walks - Top Tips 4 (2015) →
- Knowledge
CIBSE Guide
Guide D: Transportation systems in buildings (2020) (pdf) →
- Knowledge
CIBSE Logo
CEEM Elevator & Escalator Micropedia, 8th Edition (Soft Cover) →

Follow us on LinkedIn



CIBSE Lifts Group
LinkedIn Group





Seminar

21 February 2024

CHAIR – Phil Pearson

Agenda



Introduction to Building Safety Act

Hywel Davies, Chief Technical Officer – CIBSE

Contrary to popular belief, the Building Safety Act is not only about high-rise residential buildings. These relate to building control activities and also apply to all regulated building work. The new requirements are contained in the latest amendments to the Building Regulations.

The new Part 2A covers Dutyholders and Competence. All these regulations came into force on 1st October 2023 and apply to ALL work undertaken that falls within the definition of “building work” in regulation 3 of the building regulations. When working on lifts it will be important to know what is building work and what is work in an HRB, including the requirements of the "Golden Thread".

Hywel Davies will explain this in a little more detail, talk about the relevance of Engineering Council Registration/Professional Membership of CIBSE for demonstrating competence in his presentation and will take questions afterwards.

Lifts Group Annual General Meeting 2024 and Evening Seminar

Wednesday, 21 February 2024 from 15:30 to 18:00 (GMT)

Chartered Institution of Building Services Engineers, Balham High Road, London, UK - 222 Balham High Road - London

	Surname	First Name	Qty	Ticket Type	Payment Status
<input type="checkbox"/>	AHMAD	IRFAN	1	General Admission	Free Order Order 780004373077-8563362719
<input checked="" type="checkbox"/>	arshad	phillip	1	General Admission	Free Order Order 780004373077-8563005269
<input type="checkbox"/>	AVILE	Wilfred	1	General Admission	Free Order Order 780004373077-8745223509
<input type="checkbox"/>	Avis	Gary	1	General Admission	Free Order Order 780004373077-8564720779
<input checked="" type="checkbox"/>	Avis	Gary	1	General Admission	Free Order Order 780004373077-8716565409
<input checked="" type="checkbox"/>	Barker	Graham	1	General Admission	Free Order Order 780004373077-8745126329
<input checked="" type="checkbox"/>	Bashford	John	1	General Admission	Free Order Order 780004373077-8854598229
<input checked="" type="checkbox"/>	Baxter	Martin	1	General Admission	Free Order Order 780004373077-8563023429
<input type="checkbox"/>	Beaven	Josh	1	General Admission	Free Order Order 780004373077-8563759019
<input checked="" type="checkbox"/>	Beebe	Jonathan	1	General Admission	Free Order Order 780004373077-8740088179
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<input type="checkbox"/>	Berry	Michael	1	General Admission	Free Order Order 780004373077-8716593149
<input type="checkbox"/>	Bottomley	Michael	1	General Admission	Free Order Order 780004373077-8965001399
<input checked="" type="checkbox"/>	Burke	Michael	1	General Admission	Free Order Order 780004373077-8563048169
<input checked="" type="checkbox"/>	Carter	Ian	1	General Admission	Free Order Order 780004373077-8972295489
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<input checked="" type="checkbox"/>	Clements	Paul	1	General Admission	Free Order Order 780004373077-8639005559
<input checked="" type="checkbox"/>	Clements	Paul	1	General Admission	Free Order Order 780004373077-8854346479
<input checked="" type="checkbox"/>	Cooper	Dave	1	General Admission	Free Order Order 780004373077-8965890219
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<input checked="" type="checkbox"/>	Cronin	Alan	1	General Admission	Free Order Order 780004373077-8563115929
<input type="checkbox"/>	Dartmouth	Martin	1	General Admission	Free Order Order 780004373077-8563215679
<input type="checkbox"/>	Davies	Matthew	1	General Admission	Free Order Order 780004373077-8621235119
<input type="checkbox"/>	Dawson	Dominic	1	General Admission	Free Order Order 780004373077-8590585189
<input type="checkbox"/>	Eappen	Rony	1	General Admission	Free Order Order 780004373077-8966749349

Lifts Group Annual General Meeting 2024 and Evening Seminar

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<input type="checkbox"/>	Ewart	Thyreece	3	General Admission	Free Order Order 780004373077-8747283109
<input checked="" type="checkbox"/>	Finch	Derek	1	General Admission	Free Order Order 780004373077-8887399789
<input type="checkbox"/>	francis	cory	1	General Admission	Free Order Order 780004373077-8563201119
<input checked="" type="checkbox"/>	Fraser-Chalk	James	1	General Admission	Free Order Order 780004373077-8563139529
<input type="checkbox"/>	Graham	Ben	1	General Admission	Free Order Order 780004373077-8966631889
<input checked="" type="checkbox"/>	Heyd	Howard	1	General Admission	Free Order Order 780004373077-8974844939
<input type="checkbox"/>	Holmes	Chris	1	General Admission	Free Order Order 780004373077-8619669229
<input checked="" type="checkbox"/>	Hussein	Tek	1	General Admission	Free Order Order 780004373077-8564105119
<input checked="" type="checkbox"/>	Jones	Duncan	1	General Admission	Free Order Order 780004373077-8620676209
<input type="checkbox"/>	Karimjee	Shamoon	1	General Admission	Free Order Order 780004373077-8574387209
<input type="checkbox"/>	Karimjee	Shamoon	1	General Admission	Free Order Order 780004373077-8716527119
<input type="checkbox"/>	LAM	Chi Leung	1	General Admission	Free Order Order 780004373077-8581817649
<input type="checkbox"/>	Lennon	Craig	1	General Admission	Free Order Order 780004373077-8745194039
<input checked="" type="checkbox"/>	Lim	Chuan	1	General Admission	Free Order Order 780004373077-8558646009
<input checked="" type="checkbox"/>	Macey	Aaron	1	General Admission	Free Order Order 780004373077-8954169159
<input type="checkbox"/>	McGill	Patrick	1	General Admission	Free Order Order 780004373077-8655157659
<input checked="" type="checkbox"/>	McGrath	Brian	1	General Admission	Free Order Order 780004373077-8907710949
<input checked="" type="checkbox"/>	Mellor	Nick	1	General Admission	Free Order Order 780004373077-8639008589
<input type="checkbox"/>	Mellor	Nick	1	General Admission	Free Order Order 780004373077-8855306989
<input checked="" type="checkbox"/>	Moore	GEMMA	1	General Admission	Free Order Order 780004373077-8884211169
<input type="checkbox"/>	Moss	Ron	1	General Admission	Free Order Order 780004373077-8625022459
<input checked="" type="checkbox"/>	Murray	Gabriel	4	General Admission	Free Order Order 780004373077-8784699409
<input checked="" type="checkbox"/>	Nagra	Jagdeep	1	General Admission	Free Order Order 780004373077-8910711099
<input type="checkbox"/>	Naylor	John	1	General Admission	Free Order Order 780004373077-8564899629
<input type="checkbox"/>	Parkes	Crisjen	1	General Admission	Free Order Order 780004373077-8864398389
<input type="checkbox"/>	Patravale	Paras	1	General Admission	Free Order Order 780004373077-8922913709
<input checked="" type="checkbox"/>	Pearson	Philip	1	General Admission	Free Order Order 780004373077-8964805329
<input checked="" type="checkbox"/>	Peters	Richard	1	General Admission	Free Order Order 780004373077-8568460159
<input type="checkbox"/>	Peters	Richard	1	General Admission	Free Order Order 780004373077-8661026649

Lifts Group Annual General Meeting 2024 and Evening Seminar

Surname	First Name	Qty	Ticket Type	Payment Status
<input checked="" type="checkbox"/> Pickering	David	1	General Admission	Free Order Order 780004373077-8826450639
<input checked="" type="checkbox"/> Preston	Brian	1	General Admission	Free Order Order 780004373077-8732809479
<input checked="" type="checkbox"/> Reading	Pat	1	General Admission	Free Order Order 780004373077-8879552709
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<input type="checkbox"/> Siddiqui	Yasar	1	General Admission	Free Order Order 780004373077-8579484309
<input type="checkbox"/> Smith	Ralph	1	General Admission	Free Order Order 780004373077-8619559499
<input checked="" type="checkbox"/> Smith	Matt	1	General Admission	Free Order Order 780004373077-8967475009
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<input type="checkbox"/> Spragg	Jon	1	General Admission	Free Order Order 780004373077-8966667139
<input type="checkbox"/> Stewart	Brian	1	General Admission	Free Order Order 780004373077-8563282019
<input type="checkbox"/> Tembhare	Kiran	1	General Admission	Free Order Order 780004373077-8780692539
<input type="checkbox"/> Thienel	Paul	1	General Admission	Free Order Order 780004373077-8745223079
<input checked="" type="checkbox"/> Turner	Michael	1	General Admission	Free Order Order 780004373077-8624902799
<input checked="" type="checkbox"/> Vanderhoven	Barry	1	General Admission	Free Order Order 780004373077-8959043569

SCOTT A D A M

Please sign in on the
Screens as well →

You are "meeting"
Ella